

West Lavington Neighbourhood Plan



Consultation Statement

November 2017

West
Lavington
Parish
Council

Our Place: Our Plan
A Plan for West Lavington and Littleton Panell

West Lavington Neighbourhood Plan 2017-2026

Our Place: Our Plan A Plan for West Lavington and Littleton Panell

Consultation Statement - November 2017

Pre-Submission draft of the Neighbourhood Plan in accordance with Regulation 14 of Neighbourhood Planning Regulations 2012

The Neighbourhood Plan Steering Group on behalf of West Lavington Parish Council:

Councillor Sandra Gamble (Chair)
Nick Barnes
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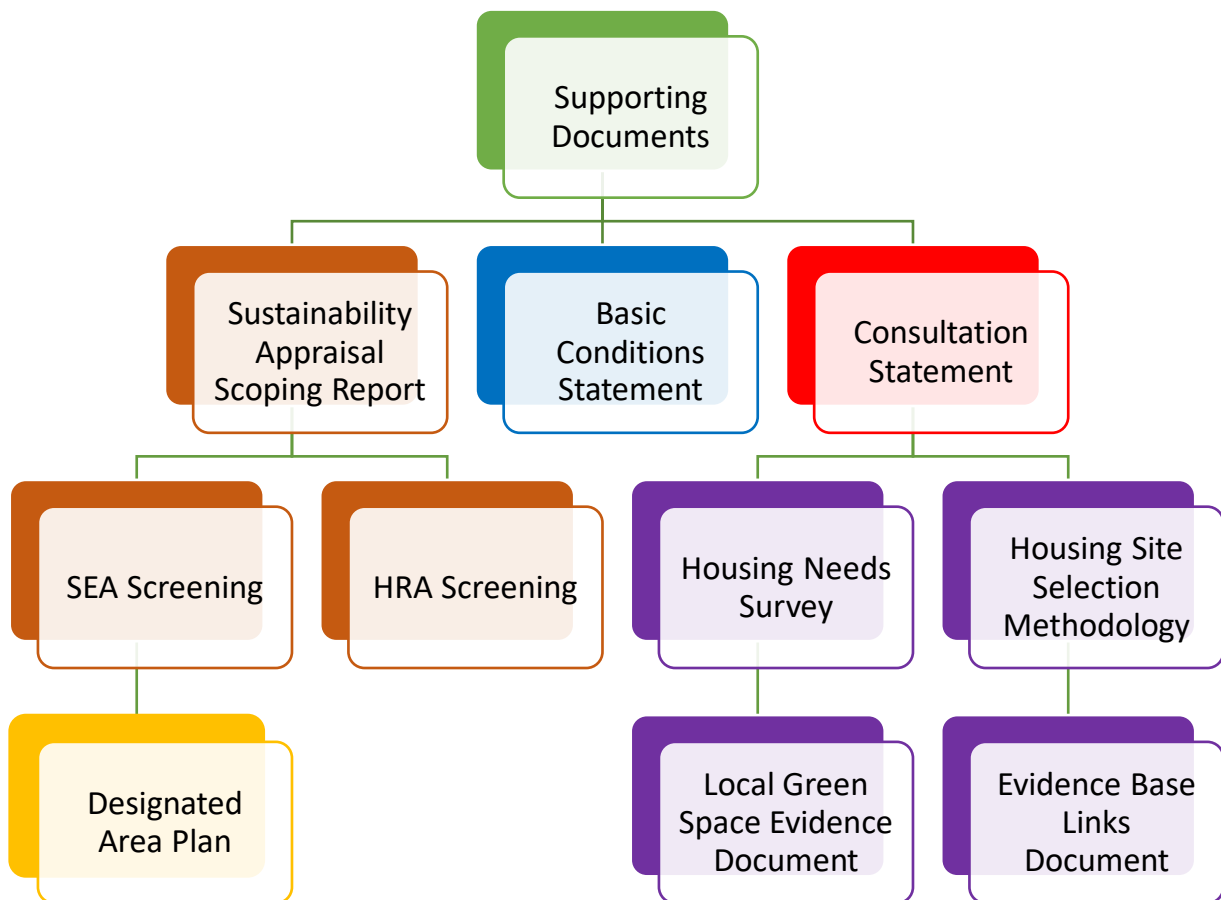
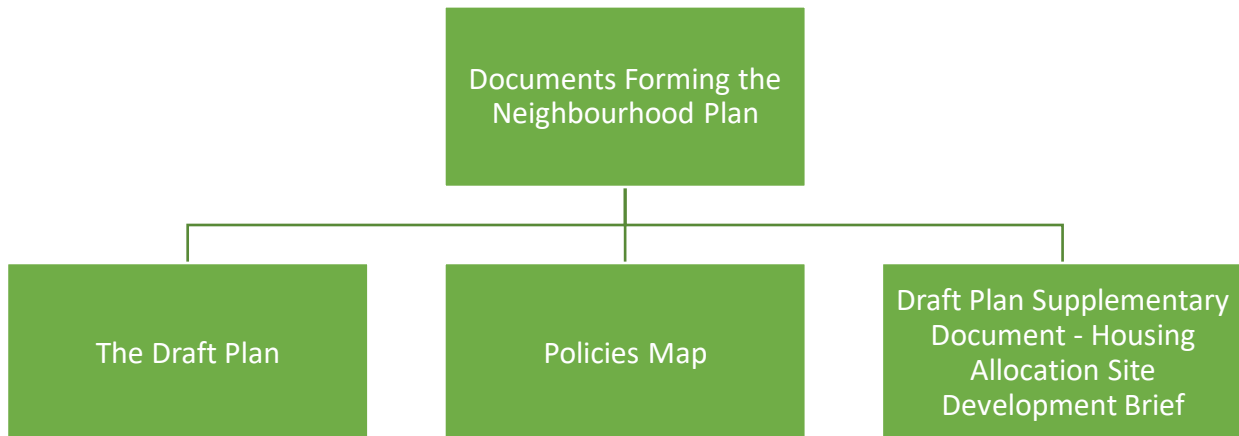
The Parish Council received professional planning support from NEIGHBOURHOOD-PLAN.CO.UK during the production of this Neighbourhood Plan.



NEIGHBOURHOOD-PLAN.CO.UK

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Introduction

1. This Statement has been prepared to accompany the Pre-Submission version of the West Lavington Neighbourhood Development Plan (“the Neighbourhood Plan”) under the Neighbourhood Planning (General) Regulations 2012 (“the Regulations”). The relevant local planning authority is Wiltshire Council.
2. The Neighbourhood Plan has been prepared by West Lavington Parish Council, a qualifying body, (Section 38A(12) of the Planning and Compensation Act 2004) for the Neighbourhood Area covering the Parish of West Lavington, as designated by Wiltshire Council on 17 July 2013. The name of the neighbourhood area is the 'West Lavington Neighbourhood Area'. It does not relate to more than one neighbourhood area and there are no other neighbourhood development plans in place within the neighbourhood area.
3. West Lavington Parish Council would like to extend their thanks to all those who have been involved with the formation of the Neighbourhood Plan. In undergoing this process, we have seen first-hand the passion that our community has for our area and how it develops over the coming years
4. It was agreed that the Parish Council would be the main decision making body with additional input, support, recommendations and scrutiny from members of the Neighbourhood Plan Steering Group.
5. We would especially like to thank the general public who have actively participated throughout the campaign. Without all their contributions, the West Lavington Neighbourhood Plan would not exist and we would not have the opportunity to decide the Parish’s future as we do now.
6. This Consultation Statement (hereafter ‘the report’) complies with Regulation 15(1)(b) of the Regulations. The report includes the following information as required by Regulation 15(2)(a)-(d):
 - a) Details of the persons and bodies who were consulted about the proposed neighbourhood development plan;
 - b) an explanation of how they were consulted;
 - c) a summary of the main issues and concerns raised by the persons consulted; and
 - d) a description of how these issues and concerns have been considered and, where relevant, addressed in the proposed neighbourhood development plan.



Consultation on Designation

7. A formal [application](#) was made by West Lavington Parish Council in February 2013 requesting that it be recognised as a Neighbourhood Area for the purpose of producing a neighbourhood plan, in accordance with the Neighbourhood Planning Regulations 2012.

8. The application for designation as a Neighbourhood Area was publicised for a period of 6 weeks and 2 days from Monday 8 April until Wednesday 22 May 2013 by Wiltshire Council. This included West Lavington Parish Council publicising the proposed area designation within the Parish area. No comments were submitted, Wiltshire Council [designated](#) the Parish of West Lavington as a neighbourhood area on 17 July 2013.
9. In response to the application submitted by the Parish Council, Wiltshire Council has acknowledged that a neighbourhood plan area that reflects the Parish boundary would be a logical and appropriate area for the preparation of a neighbourhood plan. The name of the neighbourhood area is the 'West Lavington Neighbourhood Area'.



Consultation with the Local Community

10. Since the designation of West Lavington as a neighbourhood area, various elements of continuous consultation have been undertaken regarding the future planning of the Parish. Initial consultation on early issues was undertaken on an ongoing basis during the period from 2011 to 2015. The early consultation involved aspects both pre and post designation of West Lavington as a Neighbourhood Area. Further consultation on issues and options was then undertaken in November 2015 running through to January 2016.
11. Consultation has involved holding community meetings and questionnaires. The Parish Council has used the local Parish website to keep local residents involved and informed. The Parish Council has sought to involve all those who live within the Parish. Methods used include articles in the local parish magazine and the community news column of the local newspaper; posters throughout the villages; door-to-door leaflet drops; focus surveys; questionnaires; exhibitions; open public meetings; and public events. The Parish Council has created a specific [sub-section](#) on the Parish website dedicated to the Neighbourhood Plan.



Early Neighbourhood Plan Consultation - Pre Designation

12. Between October 2011 and May 2013, West Lavington Parish Council undertook a wide range of early consultation prior to the Parish becoming designated as a Neighbourhood Area. Much of this activity involved awareness raising and scoping of issues and concerns of local residents. The Parish Council chairman wrote in the parish magazine and to schools, pubs, clubs for young and elderly, care homes, institutions, businesses, etc. inviting volunteers to become members of the Steering Group.

13. Eight members of the public volunteered to join a Neighbourhood Plan Steering Group and an introductory meeting was held on 28 November 2011. The community engagement undertaken during this early period involved a number of local



events including the Jubilee Celebration and Awareness Day; and Parish Fete. It also involved engaging with many local groups and organisations. From early 2012 to late 2013 explanatory articles were published in the parish newsletters, informative leaflets were delivered door-to-door, letters were sent to village organisations, institutions and businesses, pop-up consultations were held at community events, focus surveys took place and presentations were made at the Annual Parish meeting.

14. A summary of the consultation activities undertaken is set out in Appendix 1. Copies of the consultation and engagement material is set out in Appendix 2. Details of the outcome of consultation and engagement is set out in Appendix 3.

Early Neighbourhood Plan Consultation - Post Designation

15. In the early years, the Steering Group distributed leaflets to households to start information flowing in the community regarding the role and purpose of a Neighbourhood Plan. The Neighbourhood Plan Steering Group continued to operate, the minutes of all meetings are set out on the Parish [website](#).

16. The first full community non-statutory early consultation post designation took place during February and March 2014, this involved distribution of a questionnaire, which dealt more generally with villagers' views on a wider number



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of subjects. There was a public exhibition in the Village Hall on 1 March with displays and members of the Steering Group present to answer questions and talk about the planning process. The questionnaire was provided to, and collected from, every household in the Parish. This consultation phase closed on 10 March 2014.

17. From 2014 the Steering Group developed a consultation strategy which is set out in Appendix 4. Copies of the first full community consultation material is set out in Appendix 5. Details of the outcome of this consultation is set out in Appendix 6.



18. An exhibition of the results of the first full community consultation was then held at the Village Hall Fayre on Saturday 5 April 2014, and a presentation given on neighbourhood planning and the consultation at the Annual Parish Meeting on 16 May 2014. A further update on the work of the Steering Group was also given at the Annual Parish Meeting on 27 May 2015.
19. Engagement was undertaken as well with the landowners or the representatives of the potential housing site options for shortlisting.

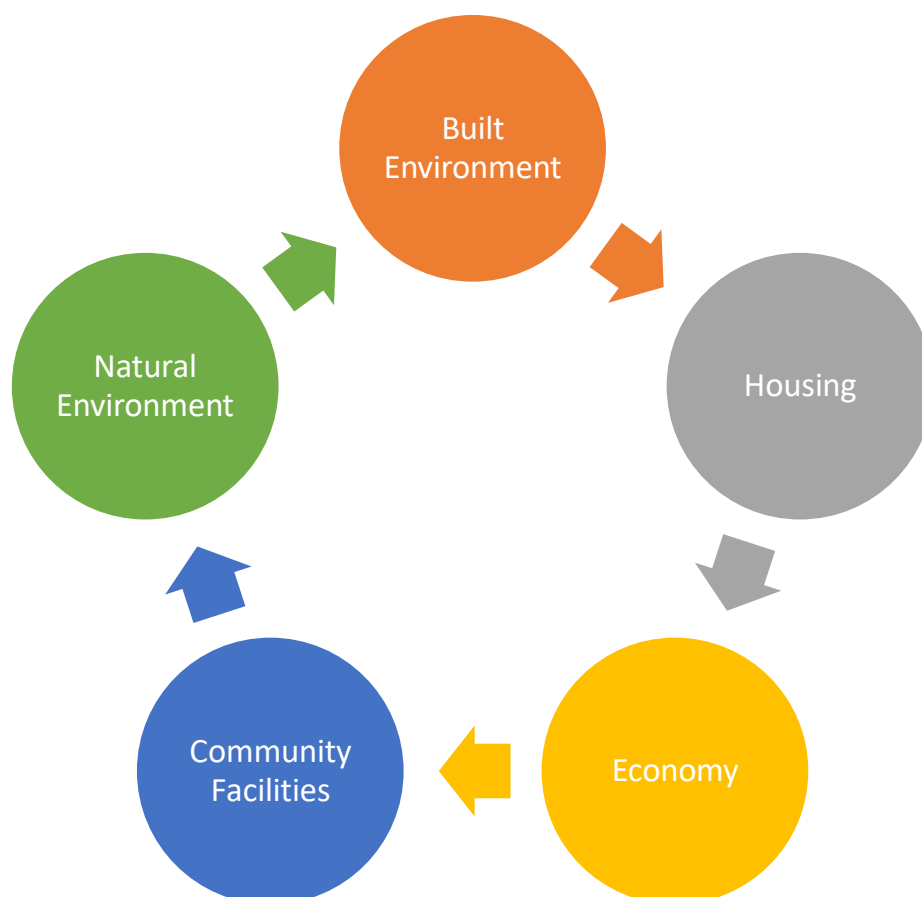
Issues & Options Neighbourhood Plan Consultation

20. The first draft of a Neighbourhood Plan was made available for non-statutory consultation for approximately 8 weeks from 21 November 2015 until 16 January 2016. A public event was held by the Parish Council and the Steering Group on 28 November in The Village Hall.

21. Questionnaires were delivered door-to-door so residents were familiar with the subject. One hundred and twenty members of the public attended the open public event in the Village Hall. This event included a talk generally on neighbourhood planning and another explaining the questionnaire and answering questions. In addition talks from representatives of 3 of the 4 shortlisted site options were given. All of the shortlisted sites were invited to speak but the fourth chose not to attend. Each of the shortlisted sites were given the opportunity to take questions.



22. At this stage there were five general themes to explore further: Housing; Employment; Community Facilities; Transport; and Environment. At this stage views were also sought on 11 potential specific policies and 4 housing site options, including a preferred site or site options.
23. A preferred site for a housing allocation was confirmed. Copies of the consultation material is set out in Appendix 7. Details of the outcome of consultation are set out in Appendix 8.
24. Following the two stages of non-statutory consultation undertaken, the Steering Group considered that the issues for the Neighbourhood Plan could be arranged under five main themes: Built Environment; Housing; Economy; Community Facilities; and Natural Environment. The original 11 potential specific policies have been reviewed into a different style of 11 thematic policies.
25. Progress of the Plan over 2016 stalled due to the loss of key volunteers within the Steering Group as a consequence of retirement and some members moving out of the area. An appeal for new volunteers was made in January 2017 to reinvigorate progress and remind the community of the Plan. This is included in Appendix 9.



Consultation on Pre-Submission Draft (Regulation 14)

26. Consultation with statutory and other consultees will take place over a period which is in excess of the statutory 6 week period. Statutory consultation will be undertaken utilising the consultee details obtained from Wiltshire Council. Consultation will also be undertaken with local residents, institutions, groups, farmers and businesses, including those who had commented previously for whom we have contact details.



27. This stage must comply with Regulation 14 of the Regulations, which is set out below. *Before submitting a plan proposal to the local planning authority, a qualifying body must—*

(a) publicise, in a manner that is likely to bring it to the attention of people who live, work or carry on business in the neighbourhood area—

(i) details of the proposals for a neighbourhood development plan;

(ii) details of where and when the proposals for a neighbourhood development plan may be inspected;

(iii) details of how to make representations; and

(iv) the date by which those representations must be received, being not less than 6 weeks from the date on which the draft proposal is first publicised;

(b) consult any consultation body referred to in paragraph 1 of Schedule 1 whose interests the qualifying body considers may be affected by the proposals for a neighbourhood development plan; and

(c) send a copy of the proposals for a neighbourhood development plan to the local planning authority.

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Appendix 1 - Early Pre Designation Consultation Summary

28. Between October 2011 and May 2013, West Lavington Parish Council undertook a wide range of early consultation prior to the Parish becoming designated as a Neighbourhood Area. Much of this activity involved awareness raising and scoping of issues and concerns of local residents. A summary of this consultation and engagement is set out below:

Neighbourhood Plan

Summary of public consultation and communication October 2011 to May 2013

October 2011

The Chair of West Lavington Parish Council wrote in the parish magazine *News & View* inviting volunteers willing to become members of a neighbourhood plan steering group. Eight members of the public volunteered and an introductory meeting was held on 28 November 2011.

5 January 2012

West Lavington Parish Council agreed commencement of work on a Neighbourhood Plan for West Lavington Parish and formally approved formation of a steering group.

May 2012

West Lavington Neighbourhood Plan Steering Group (**NPSG**) distributed leaflets to all households in West Lavington Parish explaining what Neighbourhood Plans are and encouraging the community to get involved.

23 May 2012

Parish Clerk sent letters to schools (*Dauntsey's Aided Primary School (DAPS)*, *Dauntsey's School* and *Lavington School*, Market Lavington) explaining the neighbourhood plan process and requesting a copy of the school's travel plan.

DAPS responded providing a copy; *Lavington School* replied saying they did not have one as it was no longer a requirement; *Dauntsey's School* did not reply.

25 May 2012

Consultation display board (to be used in Jubilee and Fete consultations, see below) previewed in hall at *Annual Parish Meeting*.

4 June 2012

NPSG undertook consultation at the *Jubilee Celebration and Awareness Day* at the Village Hall. Public attending were invited to post comments on post-its and affix them under headings on a display board exhibiting a map and photographs of the parish.

8 September 2012

NPSG undertook consultation at the *Parish Fete* at the Village Hall, again encouraging active participation in the plan process and using the same format as for the Jubilee Event.

5 November 2012

NPSG's chair wrote to a cross section of groups within the Parish (the schools, surgery, two pubs, vineyard, *Youth Club*, *Friendship Club* (for the elderly), *Dauntsey (care) House*) encouraging them to become members and have their interests represented on the NPSG.

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Dauntsey's Aided Primary School (now *Dauntsey's Academy Primary School* or *DAPS*) and *Dauntsey's School* agreed to appoint members of the NPSG, as did *A' Beckett's Vineyard*, which subsequently resigned its membership due to work commitments elsewhere.

21 November 2012

NPSG Chair interviewed Senior Partner of *Courtyard Surgery*, West Lavington.

December 2012

The Chair of Parish Council, writing in the parish magazine *News & Views*, invited wider community participation on the NPSG, e.g. from community groups, local organisations, institutions, businesses as well as residents young and old.

During 2012

NPSG conducted a community focus survey of community groups providing facilities and services within the parish to obtain their views on a number of issues. Eleven groups (of approximately 15 such groups in the parish) responded.

January 2013

The Village Hall Committee conducted a house-to-house community focus survey to ascertain how residents of the parish would support the idea of major improvements to the Village Hall. The response rate was 30%.

April 2013

An item in the parish magazine *News & Views* informed residents and stakeholders of the Parish Council's application to Wiltshire Council for West Lavington Parish to become a "neighbourhood area" and of the 6 week consultation period during which views could express. Guidance was given on how to respond.

May 2013

Report made to Parish Meeting concerning NPSG progress to date regarding the Neighbourhood Plan. Attendees invited to participate on NPSG.

Sandra Gamble
10.11.13

Appendix 2 - Early Pre Designation Consultation Material

29. Much of this early consultation activity involved awareness raising and scoping of issues and concerns of local residents. The Parish Council chairman wrote in the parish magazine and to schools, pubs, clubs for young and elderly, care homes, institutions, businesses, etc. inviting volunteers to become members of the Steering Group. Copies of this material is set out below:

Leaflets distributed to all households in West Lavington Parish explaining what Neighbourhood Plans are and encouraging the community to get involved

Over the next few months you will be hearing more and more about the

West Lavington Parish Neighbourhood Plan

The Localism Act 2011 now gives local people new rights to shape the development of the communities in which they live.

It proposes a new type of community-led initiative known as The Neighbourhood Plan which, if adopted after full public consultation and a community referendum, will be part of the Local Authority's Local Development Framework (the 'Core Strategy'),

The Plan will have enforceable legal status. It will be used in making decisions on planning applications for the area it covers and will guide decisions involving housing/employment development and infrastructure provision over the next 15 years.

West Lavington Parish Council has started to prepare a Neighbourhood Plan for West Lavington, Littleton Pannell and surrounding area within the parish boundaries. A Working Group has been formed with Parish Council members and local resident volunteers, and liaison established with Wiltshire Council. We will shortly be making a formal application to Wiltshire Council who have to approve that the Parish Council can undertake this task.

The views and support of local people: residents, businesses, community groups, landowners, developers, schools, surgeries etc., are essential. Therefore, we would encourage you to share your ideas and take this unique opportunity to play a greater role in shaping the future of your community and in helping to develop "sustainable" policies and proposals on important parish issues, such as

- the need and demand for housing and employment development and the identification of the most appropriate sites
- appraisal, maintenance and development of open spaces, play/recreational areas and landscape settings
- how the community can support and encourage public facilities, voluntary groups and commercial bodies that in turn help to support parish life (including schools, surgery, shops, pubs, recreation facilities, churches, clubs and voluntary bodies)
- the impact of traffic through the villages

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- the maintenance and adequacy of public transport, school transport, parking arrangements, pedestrian pavements, road crossings, street cleaning and associated matters
- the standards and preservation of footpaths, bridleways and byways
- the assessment of other infrastructure requirements and environmental issues (such as broadband, recycling, waste disposal)

Consultation with Wiltshire Council and some statutory bodies, as well as widely with the local community, is a key aspect of the Neighbourhood Plan being approved and having influence. Adoption will follow a majority decision in a community referendum.

Surveys are planned of all community groups, village businesses, schools and the surgery. All will be contacted directly by a member of the Neighbourhood Plan Working Group over the next few months

YOUR VIEWS

You will have an initial opportunity to express your views at the **Village Jubilee Celebration and Awareness Day** on June 4 at the Village Hall and again at the **Fete** on June 23. Look out for The Neighbourhood Plan stall at both events. There will be further stages of consultation later in the plan process.

If you would like to take a more active role in the Plan preparations, or require any further information, please contact:

Clerk to the Parish Council
Mr Peter Baxter
7 Rickbarton
West Lavington SN10 4L
clerkpc@sky.com
01380 816183
07734 483883

Letters sent to schools explaining the neighbourhood plan process and requesting a copy of the school's travel plan.

Dear Headmaster/Bursar (as appropriate)

Neighbourhood Plan

You may be aware that, in accordance with new rights under The Localism Act 2011, parish councils have the right, if they choose, to prepare a Neighbourhood Plan which, if adopted following public consultation and a community referendum, will have legal status and become part of Wiltshire Council's Core Strategy. It will then be used over the next 15 years in guiding parish development decisions on housing, employment and infrastructure, and in planning applications.

Naturally, it is hoped that your school, as an institution of major importance and influence within the community, will be willing to participate, as appropriate, in helping to shape the future of the local area and to develop sustainable policies.

The Parish Council has agreed to the formation of a Working Group to prepare a Neighbourhood Plan for West Lavington, Littleton Panell and surrounding area within the parish boundaries. If you have not had sight of the leaflet circulated with the May edition of News & Views, I enclose a copy. It outlines the background and the Working Group's aims.

Currently, the Working Group is awaiting Wiltshire Council's formal approval of its Plan intentions, after which surveys are intended of all village organisations, including schools.

A member of the Working Group will also be contacting each school directly to ask some questions regarding, for example, how you see the future of your school, whether it might be possible to elicit the views of staff and parents and if the school would like to explore the idea of running any school projects or activities in relation to the preparation of the Neighbourhood Plan. Some Working Group members could possibly get involved in such ideas.

Before that, however, members would be grateful if it would be possible to have a copy of your school's Travel Plan. It would assist greatly in the initial research the Group is undertaking. It can be sent by post or email, as above.

Please do not hesitate to contact me if you have a query.

Yours sincerely

Peter Baxter
Clerk

Sent on 23 May 2012 to DAPS, Dauntsey's School and Lavington School

Consultation explanation at the Jubilee Celebration and Awareness Day at the Village Hall and the Village Fete

West Lavington & Littleton Panell Neighbourhood Plan

YOUR VIEWS

The Village Plan Working Group is looking into many issues that will affect the future of our village and the surrounding Parish. They have formed three small teams to look into the matters listed below and very much want to hear **YOUR** views about them.

Please write short, clear messages on the 'post it' notes provided and stick them under the relevant section.

Future Development

How many additional new houses do we need for the future? Do we need new houses for young families or older people? What sites in the village might be suitable? Do we need additional premises for new employment? What could we do to improve our local environment?

Community Facilities

Do our community facilities (schools, shops, pubs, churches, recreations grounds etc.) and local organisations meet the needs of the village? Are all groups in the community catered for? Are some facilities under threat and what improvements may be needed for the future?

Transport & Services

Can anything be done to relieve the impact of traffic through the village? Is parking provision for local people and traders adequate? Do bus services take you where you want to go? Does the broadband provision meet your needs?

Thanks for your views – you will hear more from us in future.

Example letter written to a cross section of groups within the Parish

3 Duck Street, West Lavington, Devizes, Wiltshire SN10 4LG

Tel: 01380 812616

e-mail: sgamble@uwclub.net

Mr and Mrs Paul Langham
A Becketts Vineyard
A Becketts Farmyard
High Street
Littleton Pannell
SN10 4EN

5 November 2012

Dear Mr and Mrs Langham

I am writing to you in my role as Chairman of West Lavington Parish Council's Neighbourhood Plan Working Group.

As you may be aware, the recently enacted Localism Act 2011 gives parish councils the right, if they choose, to prepare a Neighbourhood Plan. The Plan, if adopted following public consultation and a community referendum, will have legal status and will become part of Wiltshire Council's Core Strategy. It will then guide development decisions on housing, employment and infrastructure in the area.

West Lavington Parish Council has agreed, in principle, to undertake preparation of a plan and, in this context, has agreed to the formation of a Working Group to help define a parish "vision" for the future and to make recommendations to the Council. To achieve a fair representation of community interests, it is vital that a cross-section is obtained of the views of community groups and local organisations, institutions and businesses, as well as residents young and old.

We would be very pleased if A Becketts Vineyard, as a well-known and valued local business, would be willing to be represented on the Working Group. This would also allow you to take an active part in helping to develop policies and proposals on important issues that could affect development of your own business over the next 15 years (the plan period).

We are hoping to convene a meeting of the Working Group very shortly. I would be more than happy to meet at a time convenient to you to provide more information and to answer any questions you may have. You can also contact me by telephone or e-mail. My contact details are as above.

I look forward to hearing from you.

Yours sincerely

Chair of Parish Council, writing in the parish magazine *News & Views*, invited wider community participation on the NP

Sandra Gamble
Chairman
Parish Council Neighbourhood Plan Working Group

Chair of Parish Council writing in *News & Views*

“Sandra Gamble, the Chair of our Neighbourhood Planning Committee writes: “Our Neighbourhood Plan is a new process aimed at enabling local residents and other local stakeholders (businesses, schools etc.) to share in shaping the future of their communities and in developing sustainable policies and proposals on important issues such as housing, transport, recreation, the village hall etc. A leaflet about neighbourhood plans was circulated with *News and Views* earlier this year. The Parish Council has formed a working group to help define a vision for the future and to make recommendations to the Council. To achieve a fair recommendation of community interests, the views of community groups, local organisations and businesses, as well as residents young and old are needed. We want the working group to include as wide a range of interests as possible, so whether you are a resident or represent any of the above, please seize this unique opportunity to take part as a key player in the future direction of our villages”. For more information do contact Sandra Gamble on 812616.”

December 2012

NPSG conducted a community focus survey of community groups providing facilities and services within the parish to obtain their views on a number of issues

Parish Council Neighbourhood Plan Working Group

The Localism Act 2011 gives local people new rights to shape the development of the communities in which they live. It proposes a new type of community-led initiative known as The Neighbourhood Plan which, if adopted in a community referendum, will be part of the Local Authority's Local Development Framework (the 'Core Strategy') and have enforceable legal status.

The Plan will then be used in making decisions on planning applications for the area it covers and will guide decisions involving housing/employment development and infrastructure provision over the next 15 years.

West Lavington Parish Council has started to prepare a Neighbourhood Plan for West Lavington, Littleton Pannell and surrounding area within the parish boundaries. A Working Group has been formed with Parish Council members and local resident volunteers, and liaison established with Wiltshire Council. But the views and support of local people: residents, businesses, community groups, landowners, developers, schools, surgeries etc., are essential. Then, once we have a draft Plan, full public consultation will again be arranged before a final referendum.

We would like to encourage you to share your ideas and take this unique opportunity to play a greater role in shaping the future of the Parish by helping to develop "sustainable" policies and proposals. Also, if you would like to take a more active role in our Plan preparations then do please let us know.

Please continue any answers on a numbered separate sheet – we would really like to hear from you!

Section A: Details about your organisation

1. Name of organisation

2. Nature of organisation: Business / Education / Health / Leisure / Other: (state details)
.....

3. What age group in the community does your organisation aim to serve?
children / youth / adult / elderly / all

4. Is your organisation online? **Yes / No**
If yes, would you comment on your connection
experience/service?
If not, would you like to
be?
Are you aware of the parish website www.westlavington.info? **Yes / No**

For Voluntary/Community Organisations:

5. Size of
membership

6. Do you have a constitution? **Yes / No**

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Are you a charity (whether registered or not)? **Yes / No**

Are your staff volunteers? **Yes / No**

Do you employ staff, if so how many?

Do your members/attendees pay? **Yes / No**

7. Cost of membership

8. How is the membership charged: annual fee / per meeting / other (state details)

.....

9. How do you recruit new members / volunteers?

10. Do you receive support from other organisations, such as information, training, funding or networking with other similar groups to yours?

If not, would you like to?

Section B: Please answer the following questions specifically from your perspective as a representative(s) of the above organisation & in relation to the Neighbourhood Plan.

1. How do you envisage your organisation/membership evolving over the next 5 or so years?

.....
.....

And over the next 15 years after that

.....

2. What are the main factors that you anticipate will affect the future evolution or development of your organisation/membership?

.....
.....

3. What aspects of village life are areas of concern to your organisation/membership?

.....
.....

4. What aspects of village life are to the greatest benefit for your organisation/membership?

.....
.....

5. What kind of future community developments would be of greatest assistance to your organisation/membership?

.....
.....

6. Do you consider that your organisation faces any specific problems either now or in the future?

.....
.....

7. What aspects of village life would you like the Neighbourhood Plan to explore when issuing the final questionnaire to all villagers?

.....
.....

8. If you were to pose a single question entirely from the perspective of your own organisation / membership what would it be?

.....
.....

Section C: About you

1. Name (Please print)Phone

2. Position within the organisation

3. Role / main duties when acting within this position for your organisation / membership

.....
.....
.....

The Village Hall Committee conducted a house-to-house community focus survey to ascertain how residents of the parish would support the idea of major improvements to the Village Hall

A New Community Focus for West Lavington

*We need **your** views on how to take this forward*

Following recent discussions around the community the Village Hall Committee is investigating the potential of a major redevelopment of the Village Hall complex. The committee is proposing that the area should become a new “**HUB**” or centre for community activities with a wide range of uses that cater for all parts of the community – young people, mums and toddlers, meetings, the elderly, everyone – so this involves **YOU!**

The Hall site is in the centre of our village, next to the primary and nursery schools, youth centre and play parks and with beautiful views over the playing fields and open countryside – there are just so many opportunities for improvement. Some initial ideas include:

- ✓ Drop-in café – a meeting place for everyone: school mums, the elderly, HUB space users and to support local events
- ✓ Several flexible sized spaces – for a wide variety of meetings, events, training courses, craft/produce sales or party hire
- ✓ Good equipment – sound systems, screens, wi-fi for all types of users
- ✓ Good quality professional catering facilities serving all the rooms to support events and parties
- ✓ Multi-function sport, dance and exercise spaces for all age groups
- ✓ Craft units or ‘hot desk’ office space to help local people starting in business
- ✓ New entrance, toilet facilities, storage and separate sports changing rooms all complemented by major changes in eco-friendly design including the creation of large glazed areas and a terrace overlooking the playing fields as well as substantial improvements in heating, insulation, acoustics and lighting.

What a difference that would make! These changes could create a centre that **everyone** wants to go to – and that would mean much higher levels of use and better returns to cover the running costs. But this will only work if we know that YOU support it and tell us what facilities are needed in the new “HUB”. *Please help make it happen by answering a few questions below.*

1 Do you support the idea of a new community “HUB”, as outlined above, on the Village Hall site?

YES..... If yes would you use the new facilities? Yes.....No.....

NO.....

If no please state why

.....

Our Place: Our Plan - A Plan for West Lavington and Littleton Panell

Do you support the following suggested facilities (tick yes or no):

2 A community drop-in Café and informal meeting place?

YES.....NO.....

3 Several flexible sized room spaces for people and organisations to hire?

YES.....NO.....

4 Improved equipment to provide music, screens and wi-fi access?

YES.....NO.....

5 Provision of high quality catering facilities to serve all the rooms?

YES.....NO.....

6 Creation of multi-function sport, dance and exercise spaces for all ages?

YES.....NO.....

7 Provision of small craft units or ‘hot desk’ office space for local people to hire for business use?

YES.....NO.....

8 Do you think we need to retain the existing size of the large hall or convert part of it to use as smaller rooms?

a) Retain existing hall size..... b) Convert part to other rooms.....

9 Do you think we need to retain the existing large drama stage or convert the space to allow more flexible use?

a) Retain existing stage..... b) Convert to flexible space.....

10 Would you support major structural changes to the building to provide

a) A new entrance and lighting from the car park? Yes.....No....

b) New ladies and gents toilets? Yes.....No....

c) Separate sports changing facilities? Yes.....No....

d) Improved heating and insulation? Yes.....No....

e) Improved natural lighting and opening up the views? Yes.....No....

f) Improved acoustics including hearing loop provision? Yes.....No....

11 Which of the possible facilities of the new “HUB” might be most used by you and members of your household? (tick all that apply)

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- a) café/meeting place
- b) well equipped meeting rooms
- c) catering facilities with room hire
- d) exercise/dance room
- e) small business/craft premises
- f) sports changing rooms
- g) main hall
- h) stage and drama equipment

12 What other suggestions for types of facilities, uses or equipment at the “HUB” do you have?.....

.....
.....

13 How many people are in your household?

Senior Citizens.....Adults.....Children(under16).....

If you have any relevant skills or experience (in fundraising, design, construction etc.) and would be interested to assist in the project please give your name and address:

Name.....Address.....

Tel.....

We will use all the information that we get from this survey to assess the support for the idea of a new HUB and the possible facilities that it might provide. This will then provide us with the information required to apply for grant funding and to design the changes to the building.

To make **YOUR** views count please ensure that you return this form to us via our village collection in the week of

Advisory Leaflet - May 2012

WEST LAVINGTON AND LITTLETON
PANELL

PARISH NEIGHBOURHOOD PLAN



PAST



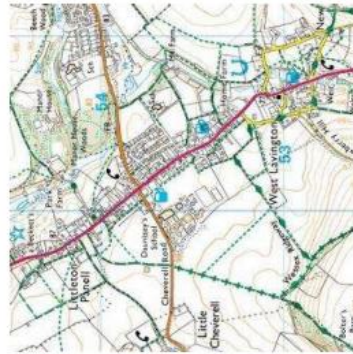
PRESENT



FUTURE?



Map of 1773



Current day map

You will have an initial opportunity to express your views at the **Village Jubilee Celebration and Awareness Day** on June 4 at the Village Hall and again at the **Fete** on June 23. Look out for The Neighbourhood Plan stall at both events. There will be further stages of consultation later in the plan process.

If you would like to take a more active role in the Plan preparations, or require any further information, please contact:

Clerk to the Parish Council
Mr Peter Baxter
7 Rickbarton
West Lavington SN10 4LU
clerkkpc@sky.com
07734 483883

Did you know that the Parish has its own web site that is a good place to start a search for information both historical and current, including news and details of local events. The website also has further information on Neighbourhood Planning and Wiltshire's Core Strategy (see 'How we do it', off the Parish Council page).

www.westlavington.info

Over the next few months you will be hearing more and more about the

West Lavington Parish Neighbourhood Plan

The Localism Act 2011 now gives local people new rights to shape the development of the communities in which they live.

It proposes a new type of community-led initiative known as The Neighbourhood Plan which, if adopted after full public consultation and a community referendum, will be part of the Local Authority's Local Development Framework (the 'Core Strategy').

The Plan will have enforceable legal status. It will be used in making decisions on planning applications for the area it covers and will guide decisions involving housing/employment development and infrastructure provision over the next 15 years.

West Lavington Parish Council has started to prepare a Neighbourhood Plan for West Lavington, Littleton Panell and surrounding area within the parish boundaries. A Working Group has been formed with Parish Council members and local resident volunteers, and liaison established with Wiltshire Council. We will shortly be making a formal application to Wiltshire Council which has to approve that the Parish Council can undertake this task.

The views and support of local people: residents, businesses, community groups, landowners, developers, schools, surgeries etc., are essential. Therefore, we would encourage you to share your ideas and take this unique opportunity to play a greater role in shaping the future of your community and in helping to develop "sustainable" policies and proposals on important parish issues, such as:

- the need and demand for housing and employment development and the identification of the most appropriate sites;
- appraisal, maintenance and development of open spaces, play/recreational areas and landscape settings;
- how the community can support and encourage public facilities, voluntary groups and commercial bodies that in turn help to support parish life (including schools, surgery, shops, pubs, recreation facilities, churches, clubs and voluntary bodies);
- the impact of traffic through the villages;
- the maintenance and adequacy of public transport, school transport, parking arrangements, pedestrian pavements, road crossings, street cleaning and associated matters;
- the standards and preservation of footpaths, bridleways and byways;
- the assessment of other infrastructure requirements and environmental issues (such as broadband, recycling, waste disposal).



Consultation with Wiltshire Council and some statutory bodies, as well as widely with the local community, is a key aspect of the Neighbourhood Plan being approved and having influence. Adoption will follow a majority decision in a community referendum.

Surveys are planned of all community groups, village businesses, schools and the surgery. All will be contacted directly by a member of the Neighbourhood Plan Working Group over the next few months.



Item in the parish magazine *News & Views* informed residents and stakeholders of the Parish Council's application to Wiltshire Council for West Lavington Parish to become a "neighbourhood area" and of the 6 week consultation period during which views could express

**WEST LAVINGTON PARISH NEIGHBOURHOOD
PLANNING AREA**

Residents of West Lavington and Littleton Panell may recall receiving a leaflet last year explaining how the new powers to write our own Neighbourhood Plan, as laid out in the new Localism Act 2011, were being used in the parish. The Parish Council has agreed that such a Plan should be prepared, and several articles in this magazine have invited volunteers to come forward who would like to bring their skills and experience to a community Steering Group. We are delighted to announce that a large Group has come together, and a formal submission has now been made to Wiltshire Council who have to approve our way of working and the Planning Area (in this case, the existing parish boundary). Before they do so, the next stage is to consult you, with an opportunity to comment on whether there should be a Plan at all and if so, over what area it should cover. You can see the documents and comment through Wiltshire Council's Neighbourhood Planning portal on <http://www.wiltshire.gov.uk/planninganddevelopment/planningpolicy/neighbourhoodplanning.htm> or through the Parish website http://www.westlavington.info/public_notices.html and follow the links. The consultation period will run from **8 April until 22 May**. If you would like to discuss the process or get involved in writing the Plan do please contact the Steering Group Chair Sandra Gamble on 01380 812616, or the Clerk to the Parish Council on 07734 483883.

Report made to Parish Meeting concerning NP progress

Neighbourhood Plan Report Annual Parish Meeting 2013

Neighbourhood Plans are a new process (introduced under the Localism Act 2011) aimed at enabling local residents and other local stakeholders to share in

- shaping the future of their communities, and
- developing sustainable policies and proposals on important local issues, such as residential and economic development, transport and environmental issues and community facilities.

If adopted after public consultation and in a local referendum, they will become part of the local authorities (in our case, Wiltshire Council's, Core Strategy) and have enforceable legal status.

A leaflet about Neighbourhood Plans, with reference to West Lavington Parish, was circulated with News & Views to all West Lavington Parish households in 2012.

Volunteers from community groups, local organisations, institutions (such as the schools and surgery), and businesses, as well as residents, were invited to take an active role in relation to the future direction of the parish in order to ensure a fair representation of social, environmental and economic interests.

Some 15 volunteers came forward and the Parish Council formed a Steering Group to progress scoping work and help define objectives and priorities.

On the basis of the Group's recommendation, a formal submission was made by the Parish Council to Wiltshire Council, whose responsibility it is to approve all plan areas (in our case, the existing parish boundary). Before doing so, however, Wiltshire Council was obliged to consult the public. The consultation period, from April 8 to May 22, (including where to make comment), was advertised in News and Views, the Gazette & Herald's Community News and on the Parish Council Website. It ended this week. We understand that no objections have been registered but we await Wiltshire Council's formal approval.

In the meantime, the Parish Council has also made application to receive funds under a new government grant, *Supporting Communities in Neighbourhood Planning*, inviting bids of up to £7,000. The basis of the Parish Council's bid was to add to existing and future Parish Council funds

- to support commissioning of qualified consultancy for an Environmental Assessment (which needs, under Wiltshire Council and EU requirements, to be undertaken at the same time and in support of the Neighbourhood Plan), and
- to fund public consultation and communication materials.

The sum of £6,870 has been awarded for use by the Parish Council on these items, with a planned grant start date of 1 July 2013 and a planned grant finish date of 31 March 2014. In the current financial year, the Parish Council has itself £1380 directly allocated to the Neighbourhood Plan, and there are reserves to call on as well if needed. Therefore, funds are effectively now set in place to commence serious work.

Sandra Gamble, Chairman
Neighbourhood Plan Steering Group

Appendix 3 - Early Pre Designation Consultation Outcome

30. Between October 2011 and May 2013, West Lavington Parish Council undertook a wide range of early consultation prior to the Parish becoming designated as a Neighbourhood Area. Much of this activity involved awareness raising and scoping of issues and concerns of local residents. A summary of the issues raised, the findings and feedback received is set out below:

Neighbourhood Plan Consultation Comments collected at WL Village Hall on May 25 2012 (Parish Meeting) and June 4 2012 (Jubilee Event)

DEVELOPMENT	COMMUNITY FACILITIES	TRANSPORT/SERVICES
What about jobs?	Café is a great idea.	Speedwatch is a great idea.
Have you considered that Aster might buy the Wheatsheaf land and build affordable housing on it?	It would be great to have a café in the village.	Bus service quite good.
We do need housing for younger generations of local families. 6 houses won't be sufficient for all future needs surely? When is the next consultancy of ideas?	We really need a post office. Is there no one who would be willing to become a postmaster? How do we get people interested?	Orchard Place and Sunnyside need resurfacing urgently.
The old Stagepost seems to be the only place for development.	Can we have our post office back please?	A Pelican Crossing at some point on the main road - school crossing - crossroads? Slow traffic down...
Village Hall needs a Giles Room kitchen. Also acoustics need seeing to in the large hall.	Post office please.	Bus service is good but village parking poor.
We need grass Sandfield Estate not parking bays as described <u>fewer</u> would be OK. Grass and trees look good.		Having broken my arm and not being able to drive, I used the local bus service (free as an OAP!) and was very impressed with their service and excellent drivers.
Drives in Eastfield Estate would improve parking. Stop parking on the grass!!		Better broadband - we are getting left behind rest of the country.
The lane in Littleton Pannell going up near the stream is near the border to Market Lavington and it would be a mistake to build		Black Dog X Road. Roundabout before somebody is killed!

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houses in the Gaiger's field there.		
Make the area of grass with the cross into more of a 'village green' - perhaps seating- an attractive aspect of the village.		Agree [with above]
Development of the 'Stagepost' - develop a focal point - in keeping with the village - keep the façade?		Resurface Sunnyside.
Affordable housing for young people.		Need road around Eastfield and Sandfield resurface.
Like to keep history of village alive with original part of Stagepost refurbished.		
Yes! [above]		
Keep Gaiger's field as a field.		
More local jobs needed!		
Houses to be built on "the Stagepost site", please!		
Although outside the development boundary, housing on the Gaiger's Field would have many advantages including bringing more affordable housing near to DAPS.		
Preserve sites of historical interest (e.g. site of fire 1689).		
Could the Stagepost be turned into sheltered housing?		
[Village] Hall needs to be bigger so we have a lot of room to play the games (Youth Club member).		

**Neighbourhood Plan Consultation Comments collected at WL Village Hall on September 8 2012
(Church Fete)**

Support update of Village Hall – acoustics, facilities (e.g. kitchen) aspect, lighting etc.	Community bus/transport for those needing to get to surgeries, hospitals, shops, day-care etc. Need to support LINK	Solutions needed for speeding, too many heavy vehicles, parking, crossings, safety
Build on field next to DAPS – a few houses at a time.	Do we need community transport for social outings in the village?	Evening service for youth back to village from Devizes, such as community bus
Any development to Stagepost should include a community facility such as a café shop.	Can we have return of the post office?	Buses so young people can go into town for entertainment and parents don't have to wait around or come back to pick them up

Note of meeting with Dr Osborn, Senior Partner, Courtyard Surgery, West Lavington:

Dr Osborn was very positive and I think very appreciative that we were interested in matters that affect the surgery. She can't attend the meeting on Monday but I said, if she would like to appoint a member of staff who lives locally, to monitor what goes on, to please do so.

A few comments to note:

- Dr Osborn made mention of the Gaiger field (that "big field by the school") as a possibility for development. I told her about the "settlement boundaries".
- The surgery has only two doctors but, should it need to cater for more patients, she has the flexibility to cope within the existing building (even to take on another doctor). I mentioned their car-parking. There was nowhere for me this morning and I ended up parking on the street. She doesn't think car-parking a problem. The Churchill unofficially says to park in their car-park. Even parking on the road is good because, she's told, it calms the traffic.
- She was very interested and positive-sounding about the "hub" concept. She thought the café could be a good place for the elderly to meet up. Or even if there was another facility/space within it for the elderly. She seems to feel that they seek interaction but have nowhere to meet.
- She said there is a reception-type facility in Hedges House but it remains pretty unused. The residents, who live together, don't interact together and she feels, if they could get out and see others that would be better. She particularly liked the fact that the residents of Hedges House are near the hub and could walk there.
- No matter how interested we are in developing facilities for the young (which she is all for), she said that the community is aging. When we discussed the lack of "green" areas for outside facilities (other than the playing fields), I mentioned the footpath network. She was very keen on the idea of organised walks. She was prepared to advertise them in the surgery.
- Care for those suffering from dementia is a key issue. [Currently, only The Haven caters for the very ill, although, I know from experience, that some lesser cases reside at Dauntsey House.]
- She enquired whether the site of the recent horrendous accident north of Littleton Panell was within the parish boundaries. I had told her that, if we proceed, we would look to develop a plan to cover the two villages and the rest of the parish. [This is an issue that may well come up at our meeting. It is a Highways issue but, of course, improvement is one the Neighbourhood Plan could advocate, I imagine (?)]

I left a copy of our draft surgery survey with her and said, if any other issues came to mind, to let me know.

SG

21.11.12

**West Lavington & Little Panell Community Facilities
Community Focus Survey 2012 - Results**

1. How do you envisage your organisation/membership evolving over the next 5 years?

Answer	Number of Organisations	Percentage of Organisations
More younger members needed	4	36%
Volunteers needed	2	18%
More support from police	1	9%
Blood donor sessions may be concentrated on bigger towns	1	9%
Increase in membership	2	18%
Continue roughly the same	2	18%
Expand outside facilities for youth	1	9%

2. What are the main factors that you anticipate will affect the future evolution or development of your organisation?

Younger members join	2	18%
Services/activities more attractive to young people	1	9%
Benefit to the community	1	9%
Serious accidents/level of support by police	1	9%
Health check restrictions for donors/ developments in use of blood/synthetic blood	1	9%
Younger volunteers	1	9%
Increasing/decreasing health care services	1	9%
Changes to public transport services	1	9%
Loss of shared private facilities (e.g. Dauntsey's School pool)	1	9%
Decline in membership	1	9%
Loss of local printing facility at affordable cost	1	9%
Funding (few available grants)	1	9%
Declining/increasing elderly population	1	9%

3. What aspects of community life are of concern to your organisation/membership?

Village Hall	2	18%
Village appearance	1	9%
Declining interest in church life	1	9%
Children & families	1	9%
Road safety & public protection from traffic	1	9%
Lack of/reduction in public transport services	2	18%
Demands of ageing population	1	9%
All of the above & below	1	9%
Sporting facilities/activity sites	1	9%
Loss of post office	1	9%
No comment	1	9%

4. What aspects of village life are to the greatest benefit for your organisation?

Village Hall	2	18%
Visit by clergy to primary school	1	9%
Church	1	9%
Community support	2	18%
Volunteer support	2	18%
Walking distance to surgery	1	9%
Shared village facilities (e.g. Dauntsey's pool)	1	9%
Sustainability of churches and villages	1	9%
Activities for youth	1	9%
Good public bus service	1	9%

5. What kind of future community developments would be of greatest assistance to your organisation/membership?

Willingness of young families to join in	1	9%
Strengthen church's link with primary school	1	9%
Downgrade A360 to B road	1	9%
Route heavy goods vehicles via A350 or A341	1	9%
Upgraded/new Village Hall	1	9%
More housing to increase potential blood donors	1	9%
Improvement to public transport	1	9%
Minor injuries unit in Devizes	1	9%
Increased size of Youth Club premises to accommodate number of members	1	9%
Bus shelter at the Gun	1	9%
No comment	4	36%

6. Do you consider that your organisation faces any specific problems either now or in the future?

Ageing membership	1	9%
Declining interest in Christianity	1	9%
Interest & membership numbers	2	18%
Hostility from speeding motorists	1	9%
Attracting younger volunteers	2	18%
Loss of local printing business with affordable costs	1	9%
Funding	1	9%
Loss of bus passes for elderly	1	9%
No comment	1	9%

7. What aspects of village life would you like The Neighbourhood Plan to explore when issuing the final questionnaire to all villagers?

Village Hall	1	9%
Stage Post site	1	9%
Fellowship	1	9%
Social & environmental impact from traffic through villages	1	9%
Participation by wider community in village life	2	18%
Younger volunteers	1	9%
Future of public transport	1	9%
Future increased housing (sympathetically managed)	1	9%
More sports facilities	1	9%
No comment	1	9%

8. If you were to pose a single question entirely from the perspective of your own organisation/ membership what would it be?

What would encourage more participation/volunteering in village life?	3	27%
Is an active church valued by villages?	1	9%
How would you like family life to develop?	1	9%
Would villagers support 40mph speed limit from Railway Bridge to LP and on approach to WL?	1	9%
How can villages best maintain & grow medical/health services for residents?	1	9%
How would News & Views survive following retirement of current editor?	1	9%
No question	3	27%

West Lavington Village Hall Community Focus Survey - Preliminary Results

The Village Hall Committee recently conducted a house to house questionnaire survey to see if people in the village would support the idea of making major improvements to the Village Hall to provide a new community Focus or “HUB”.

Almost all houses in the village were covered by questionnaires and a very significant response rate of some 30% of households was obtained. The household responses covered 191 adults, 160 senior citizens and 85 children – a total of 436 out of a population of about 1200. This is further proof that a good representative coverage of some 30% of the population has been obtained by the survey.

People’s Views

The Village Hall committee were very pleased to note that there was overwhelming support for the proposal to establish a new community “HUB” with 84% approval and only 6% against. In addition 72% affirmed that they would use the new facilities themselves. Comments included *“local facilities are so important in keeping a community alive”* and *“in my view it would be a great asset to the village”*. In the light of this the Committee is now looking at the facilities required in more detail.

The new facilities suggested on the questionnaire all received substantial support. The need for several flexible sized rooms for hire was supported by 82% of respondents and the proposed drop-in Café by 79%. In addition improvements in catering facilities, music and wi-fi equipment and multi-function dance / sport spaces all had between 75% and 77% support. The provision of craft units or hot desk space was supported by 57%. There were a range of supportive comments including *“if there was a drop in café I would use it”*, *“café is a super idea!”*, *“free wi-fi, big TV screen”*, *“improvements to kitchen, consider the whole footprint, not just the main hall/stage.”*

When it came to deciding how the future space in the building might be used to cover all these functions views were less clear cut. A majority of people (54%) supported retaining the existing hall size but 33% preferred to convert part to other rooms. Similarly slightly more people (43%) opted to retain the existing stage than did to convert it to flexible space (38%). The distribution of space for various uses will therefore need some careful consideration. Quite a number of people commented that flexible partitioning might be used as in *“need to retain hall size for larger and community functions but split into smaller rooms for other times. Collapsible stage would allow flexibility of use”* and also *“Divide the present large hall & stage into smaller rooms but retain flexibility by using sliding dividers”*.

The questionnaire suggested a number of specific improvements to the structure of the building including a new entrance and lighting, new toilets, separate sports changing, improved heating, improved lighting and views and improved acoustics. All of these were supported by between 70% and 80% of respondents with all ‘no’ votes in single figures. Comments included *“Substantial improvements in heating, insulation, acoustics and lighting are a must!”* and *“Seating terrace for warmer weather facing the sports field & easier access for the disabled.”* This gives the Committee a clear idea of many of the specific improvements that people in the village would like to see incorporated in any improvement proposals.

The survey also asked people if they, and members of their family, would use a variety of possible new facilities at the proposed “HUB”. Not surprisingly these results were more varied since peoples preferences and available time are very different. The most popular possible facility, (by some margin at 65%) was the café / meeting place. The other most popular facilities were improved meeting rooms, catering facilities with room hire, an exercise/dance room and the main hall all of which scored

between 46% and 54%. Least popular were the suggestions of sports changing rooms, stage and drama equipment and small business/craft premises at between 20-30%. These figures give a very useful basis for looking at how to plan the future facilities that would be most used by the village.

In addition to the specific questions the survey encouraged people to enter their own suggestions about types of facilities or uses that they would like the “HUB” to have. The Committee were very pleased to note that a large number of suggestions were made and these have been compiled into a full list.

It has already been possible to identify four particular categories of comment that were each made by significant numbers of people. These sought to propose the following:

- possible indoor sports or gym facilities *e.g. “Badminton court”, “keep fit equipment”, “five a side indoor football practice”.*
- live entertainment, music events and films *e.g. “a musical use, such as a Glee Club, band or theatre group”, “bar, cinema nights, children’s activities in school holidays, social evenings, village barbeques, music.”*
- further education/training, craft or computer classes *e.g. “exercise classes linked to local health needs e.g. arthritis, Pilates, weight control etc. Craft and art classes”, “computer room for public use and IT classes”.*
- exhibition display space or information boards *e.g. “an information centre in respect of local facilities and services (a mini citizens advice)”.*

Very few concerns were raised with regard to the project but quite a number of people commented that they did not use the hall, a couple mentioned worries about the possible cost and viability and one was concerned about the potential for noise or disturbance.

About a dozen people volunteered that they had possible skills or experience that could be of use in taking the project forward and all of these people will be contacted by the Committee shortly.

Village Organisations

In addition to the public survey some 9 organisations in the village, including the Parish Council, responded with their considered views on behalf of the members that they represent. These were:

Parish Council
Parish Church
Women’s Institute
Gardening Club
Football Club
LADS (Drama)
Twinning Association
Friendship Club
Mothers’ Union

It was notable that all the organisations, including most importantly the Parish Council, supported the “Hub” proposal and all the improvements that were suggested. Some naturally stressed the perceived importance of the particular facilities that were important to the interests of their own organisations. There appeared to be no real contrast to the views expressed by the community at large.

The Committee has concluded that the survey has shown that there is very strong and widespread support in the village for the proposals that were outlined. It will now consider how to take this forward and wishes to thank all those who assisted in the distribution and collection of the survey as well as all those who took the time and trouble to fill it in.

CLT/20-02-13

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Appendix 4 - Early Neighbourhood Plan Consultation Strategy

31. Early non-statutory consultation with the whole neighbourhood area took place during February and March 2014, this involved distribution of a questionnaire, which was provided to, and collected from, every household and there was a public exhibition in the Village Hall on 1 March. This consultation phase closed on 10 March 2014. The consultation strategy which the Steering Group agreed is set out below:

WEST LAVINGTON NEIGHBOURHOOD AREA NEIGHBOURHOOD PLAN STEERING GROUP

WEST LAVINGTON PARISH COUNCIL

CONSULTATION PLANNING

STRATEGY

The Steering Group has established that a series of consultation activities will be undertaken throughout the development of the Neighbourhood Plan, ensuring that the Plan process remains community-led. This is consistent with the expectations set out in Wiltshire Council's guidance, and is required by the Parish Council's own Consultation, Communication and Engagement Policy.

The Strategy is therefore to inform and engage with as wide and diverse audience as practicable, seeking views at key stages in the Neighbourhood Planning process. This activity will draw on established good practice, selecting the most appropriate methods drawn from the Parish Council's policy, and be evidenced to the satisfaction of the independent Inspector.

CONSULTATION PLAN

During the initial scoping stages a number of informal consultation opportunities arose at public events, including a community focus survey of community groups that provide facilities and services within the parish. The decision of the Village Hall committee to consult each household on proposals to rejuvenate the Hall also drew useful comment on a number of wider community issues. A full inventory of these activities and their analyses has been recorded for the evidence base.

As issues emerge through this feedback a more structured approach is now required, arranged in distinct phases.

PHASE ONE

Each household, together with businesses, schools, and other stakeholders such as the doctors' surgery are to be circulated with a questionnaire, designed to seek views on land-based development and other issues facing the community. To maximise participation, and encourage engagement, advance publicity is to be arranged. Focus Groups, targeting specific demographic and interest groups, will not be used in this phase as they will be better informed at Phase Two.

The Parish Council has delegated authority to the Steering Group to make the arrangements.

West Lavington Neighbourhood Plan Consultation Statement November 2017

Following the same timeline, the Steering Group will also arrange, through its consultants, to submit a Scoping Report to Wiltshire Council for technical approvals. That report will then be consulted with external statutory consultees.

PHASE TWO

Following analysis of Phase One responses and consideration of feedback from the Consultant's Scoping Report, the Consultants will move on to drafting preliminary 'site allocations' for possible development. This work will then be used to begin drafting the Neighbourhood Plan itself.

This phase of the Consultation Plan will therefore place the draft Neighbourhood Plan itself into the community for the first time, to include the same range of stakeholders as Phase One, ensuring that sufficient information is made available to promote informed debate.

PHASE THREE

Following any modifications that arise during the second phase, and after considering any technical issues arising from Wiltshire Council, the draft Neighbourhood Plan, incorporating the Strategic Environmental Assessment as well, must then be subject to formal consultation in a proposed 'final form' for a minimum period as set out in Wiltshire Council guidance, before its submission to an independent Inspector. If the Inspector approves, Wiltshire Council will then be asked to arrange a referendum, and subject to a positive outcome, will be required to process the adoption of the Plan into the Local Development Framework.

ACTION PLANNING

As each Phase falls due, an Action Plan will be inserted here to guide decision making and support performance management.

PHASE ONE ACTION PLAN

OUTPUT	ACTIONS	ON WHOM	DEADLINE/S	PROGRESS
<u>PHASE 1</u>				
LEAFLET	COMPOSE	Core Group		Done @v10
	PRINT	Clerk	24/1/14	Done
	DELIVER	SG to co-ordinate	26/1/14	Done
POSTERS	DESIGN / PRINT	Clerk	16/2/14	Done
	DISPLAY	Clerk	23/2/14	Done
SOCIAL MEDIA	OPEN	Clerk		Twitter done
	POPULATE	Clerk	ongoing	Done
WEBSITE	UPDATE	Clerk	ongoing	Done
PRESS RELEASE	WRITE/ DISTRIBUTE	SG – to Gazette		9/1, 23/1, 6/2,13/2, 27/2 published
	WRITE/ DISTRIBUTE	SG/Clerk – to N & V	20 Nov, 20 Jan 2014	Dec, Feb published
EXHIBITION	BOOK	Clerk		Done
	MATERIAL	Clerk	28 Feb	Done
	STAFF			Done
QUESTIONNAIRE	COMPOSE	CT/Steering Group		Done
	DESIGN	Clerk/Core Group		Done
	PRINT	Clerk	21/2/14	Done
	DELIVER	Parish Council /Steering Group		Done

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	COLLECT	Parish Council /Steering Group	12/3/15	Done
	ANALYSE	Clerk	3/15	Done
FOCUS GROUPS				Not Phase 1
PHASE 2				
FIRST DRAFT NEIGHBOURHOOD PLAN	COMPOSE	PB/CT Core Group/Steering Group/Parish Council	20 Nov 15	Done
	ONLINE	PB	21 Nov 15	Done
	PRINT	Dauntsey's School Reprographics Department	20 Nov 15	Done
	OBTAIN CONSENT –INSPECTION LOCATIONS & DROP-OFF COLLECTION SITES	Parish Council	10 Nov 15	Done
	DELIVERY TO INSPECTION LOCATIONS	SG – to co-ordinate	21 Nov 15	Done
CONSULTATION LEAFLET & QUESTIONNAIRE	COMPOSE	Core Group/Steering Group	11/11/15	Done@v10 Public Draft 2(2)
	DESIGN	Dauntsey's School Reprographics Department	17 Nov 15	Done
	PRINT	Dauntsey's School Reprographics Department	20 Nov 15	Done
	LETTERS TO ORGANISATIONS/LANDOWNERS	Clerk- prepare Distribution	17 Nov 15 21 Nov 15	Done Done
	MAKE COLLECTION BOXES	SG	21 Nov 15	Done
	DELIVER COLLECTION BOXES TO DROP-OFFs	SG – to co-ordinate	21 Nov 15	Done
	DELIVERY FOR LEAFLET/QUESTIONNAIRE DISTRIBUTION TO VOLUTEERS	CT to MM-ready for distribution	20Nov 15	Done
	DOOR-TO-DOOR LEAFLET/QUESTIONNAIRE DELIVERY TO COMMUNITY REMINDERS TO VOTE CIRCULATED	Volunteers Volunteers	21 Nov 15 w/b11 Jan 16	Done Done
	COLLECT COMPLETED QUESTIONNAIRES VIA COLLECTION BOXES	MM – throughout consultation	Until 16.Jan 16 (closure date)	Done
POSTERS	DESIGN/PRINT – for street DESIGN/PRINT- VH public mtg. REMINDER DESIGN/PRINT – for street	SG Dauntsey's SG	28 Nov 15 21 Nov 15 20 Dec 15 10 Jan 16	Done Done Done Done
	DISPLAY – open public meeting	CT – to co-ordinate Dauntsey's School Reprographics Department – printing	25 Nov 15	Done

West Lavington Neighbourhood Plan Consultation Statement November 2017

DISPLAY BOARDS	DISPLAY – open public meeting	CT – to obtain from Dauntsey's	28 Nov 15	Done
SOCIAL MEDIA	POPULATE	Clerk/SC	Until 16/1/16	Done
WEBSITE	UPDATE	Clerk/SC	Until 16/1/16	Done
WCC 'Our Community Matters'	WRITE/DELIVER/UPDATE	SC	11Nov 15 20 Nov 15 16 Dec 15 8 Jan 16	Done
PRESS RELEASE	WRITE/ DISTRIBUTE	SG – to Gazette	29/10/15 5/11/15 12/11/15 19/11/15 16/12/15 30/12/15 6/1/16	5/11/15 published 12/11/15published 19/11/15published 26/11/15published 31/12/15published 7/1/16published 14/1/16published
	WRITE/ DISTRIBUTE	SG – to N & V	20 Oct 15 20 Nov 15	1/11/15 published 1/12/15 published No Jan 16 edition
	WRITE/DISTRIBUTE	SC – to WT, Fantasy Radio Devizes, BBC Radio Wiltshire,	9 Nov 15 20 Nov 15 16 Dec 15 8 Jan 16	Done
	WRITE/POST	SC – on PC website, Notice Board & at Costcutters, Coxhead shop, surgery, pub, libraries	10-11Nov 15 20 Nov 15 17/18 Dec 15 8 Jan 16	Done
PUBLIC OPEN MEETING	BOOK HALL	Clerk	2 Nov 15	Done
	WRITE TO "SHORT LIST" DEVELOPERS/LANDOWNERS re Public Meeting Presentations	Clerk	29 Oct 15 and follow ups	Done
	MATERIAL	CT – to co-ordinate Dauntsey's School Reprographics Department – to design & print	28 Nov 15	Done
	STAFF/REFRESHMENTS	SG – to co-ordinate	28 Nov 15	Done
PC PRESENTATION	PREPARE & GIVE OBTAIN ELECTRONIC RECORDING DEVICE	SG & CT SC	28 Nov 15 28 Nov	Done Done
QUESTIONNAIRE FINAL COLLECTION	COLLECT, CLOSE & REMOVE COLLECTION BOXES	MM	16 Jan 16	Done
	COLLATION OF QUESTIONNAIRES/CATALOGUE LETTERS RECEIVED	SG	19 Jan 16	Done
ANALYSE QUESTIONNAIRE RESPONSES/RESPONSES TO LETTERS		CT/RS Steering Grp mtg. 26.1.16	Commencing 27 Jan 16	Done
RESPONSES TO LETTERS	AGREE RESPONSE LETTERS	Parish Council	3.Mar16	Done

West Lavington Neighbourhood Plan Consultation Statement November 2017

DRAFT REPORT ON DRAFT NP PLAN 2015/16	RECOMMENDATIONS TO PARISH COUNCIL	Steering Grp.	29.Mar.16	Done
DRAFT REPORT ON DRAFT NP PLAN 2015/16	AGREE DRAFT REPORT &	Parish Council	7.Apr.16	Done
REPORT ON DRAFT NP PLAN 2015/16	PUBLISH REPORT ONLINE, AT PUBLIC LOCATIONS, TO SITE OWNERS, LETTER CORRESPONDENTS, NEIGHBOUR PARISHES	Parish Council	From 8 Apr.16	Done

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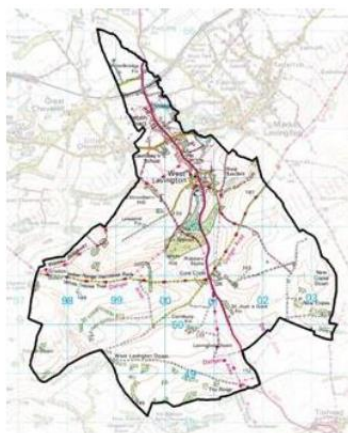
Appendix 5 - Early Neighbourhood Plan Consultation Material

32. Early consultation took place during February and March 2014, this involved distribution of a questionnaire, which was provided to, and collected from, every household and there was a public exhibition in the Village Hall on 1 March. This consultation phase closed on 10 March 2014. The consultation material is set out below:

Advisory Leaflet - February 2014

The 2011 Census tells us that:

1500 people are resident in the parish;
1150 of these live in private households;
A further 350 live as residents in Dauntsey's School or local care homes;
17.5% of the population are over 65;
60% of the population are working age;
Population has grown by 220 in 10 years;
Only 120 of these are in private households;
Households have increased by 55 since 2001;
There were 518 dwellings in 2011, an increase of 45 over the 10 year period;
29% of the working population have degree level training;
Local employers, predominantly Dauntsey's School, provide over 400 jobs in the village.



If you would like to take a more active role in the Plan preparations, or require any further information, please see our online material or contact:

Clerk to the Parish Council
Mr Peter Baxter
7 Rickbarton
West Lavington SN10 4LU
clerkpc@sky.com
01380 816183 07734 483883

Visit us at:
www.westlavington.info/planning.html

Meet us at:
the Parish Council on the first Thursday
of every month in the Village Hall,
Giles Room, at 7.30pm

Follow us at:
www.twitter.com/westlavingtonpc

West Lavington Parish Neighbourhood Plan

for
West Lavington and Littleton Panell

YOUR chance to have YOUR say

WHY IS THIS IMPORTANT?

Current planning rules mean that **land development in the Parish could not be stopped if a proposal to build was received – the so-called 'presumption in favour of development'**.

However, the Localism Act 2011 gives local people rights to plan the future of development in their communities, and even encourage it if they want to, by providing a community-led initiative known as:

The Neighbourhood Development Plan



West Lavington Neighbourhood Plan Consultation Statement November 2017

An approved Neighbourhood Plan is really important as it will enable the community to manage what happens within the parish boundary - especially with regard to new housing.

It would allow us to shape the number, location, type and phasing of new housing and to resist any large, unwelcome proposals that might arise from speculative developers.

We will not have as much control without a Plan. However, a Plan, if adopted following a local referendum, will become part of Wiltshire Council's central planning policy (called its Core Strategy), will have legal force and cannot be ignored.



YOUR CHANCE

The Neighbourhood Plan Questionnaire, which will drop through your letterboxes from 24th February, will be the first dedicated opportunity for residents, businesses, groups, organisations and others involved in West Lavington and Littleton Panell to make their views known before the Parish Council's Steering Group (comprised of local volunteers and councillors) begins drafting the Plan.

The Questionnaire will be collected from households after 7th March. It will be just one way of finding out what you think – we will use the parish website, twitter, newspaper articles, and focus groups as well. There will also be an opportunity to tell us what you think, meet others with an interest, and ask questions at an exhibition in the Village Hall on 1st March.

Our first consultations in 2012 helped us form some initial views about the objectives and direction of our Plan. Environmental studies and technical preparations have since been undertaken but in February, we will need important help from you on a number of the key issues that will shape the Plan and hence the future of development in our communities.

YOUR SAY

Your completion and return of the Questionnaire, when it drops through your letterbox next month, will help us enormously and is essential for us to be able to reflect what the whole community wants. Our thanks to those who are volunteering to both deliver and collect the survey from every address in West Lavington and Littleton Panell.

Please come along to the Village Hall during the day on 1st March and meet our team who can answer your questions.

Watch out for more information in the



West Lavington Parish

**The Neighbourhood Plan for
West Lavington and Littleton Panell**

**QUESTIONNAIRE
INSIDE!**

**NOW is
YOUR chance to have YOUR say**

You can complete this questionnaire in conjunction with our recently distributed leaflet, which set out why a Neighbourhood Plan is being prepared and invited you to help. There is more information at the rear.

This questionnaire lets YOU have a say in the future of your community. Please complete and return it to our door-to-door collectors or by leaving it at one of our local collection points:

- the Costcutter/NISA shop;
- the Courtyard Doctors' Surgery;
- The Churchill Arms

by 10th March 2014

**Thank you for your important contribution to your local
Neighbourhood Plan**

The individual responses provided on this form will only be used by the West Lavington Parish Council Neighbourhood Plan Steering Group for the purposes of preparing the Plan.

If you would like to take a more active role in the Plan preparations, or require any further information, please see our online material or:

Contact us at:

Clerk to the Parish Council

Mr Peter Baxter

7 Rickbarton

West Lavington SN10 4LU

clerknpc@skv.com

01380 816183 07734 483883

Visit us at:

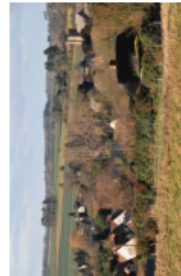
www.westlavington.info/planning.html

Meet us at:

the Parish Council on the first Thursday of every month in the Village Hall, Giles Room, at 7.30pm

Follow us at:

www.twitter.com/westlavingtonpc



WEST LAVINGTON PARISH COUNCIL

Produced by the Neighbourhood Plan Steering Group,
February 2014.

QUESTIONNAIRE

<p>We need to know what you like most about where you live.</p>	<p>And we need to know what concerns you most about where you live.</p>
<p>Within the current boundaries permitted for development, there are very few opportunities for new housing other than in-fill or extension of existing properties.</p> <p>Some people feel that there is a need to make a land allocation for a reasonable number of new houses to help accommodate needs for the future – what do you think?</p>	<p>For the Plan to allocate some new land for additional houses we need to know how many houses local people would like to see built. Some additional houses could provide new opportunities for people to live in the village.</p> <p>Such growth may also support local facilities. Over the previous 10 years to 2011 some 45 new houses were built, which means an average of 4.5 houses per year.</p> <p>Whilst some may prefer no growth, this would not accord with Wiltshire Council's Core Strategy or national planning policy.</p>

About West Lavington and Littleton Panell:

The 2011 Census tells us that:

- 1500 people are resident in the parish;
- 1150 of these live in private households;
- A further 350 live as residents in Dauntsey's School or local care homes;
- 17.5% of the population are over 65;
- 60% of the population are working age;
- Population has grown by 220 in 10 years;
- Only 120 of these are in private households;
- Over 60% are economically active and only 2% are unemployed;
- Households have increased by 55 since 2001;
- There were 518 dwellings in 2011, an increase of 45 over the 10 year period;
- 61% of the population are home owners with others in either private rented or social housing;
- 29% of the working population have degree level training;
- Local employers, predominantly Dauntsey's School, provide over 400 jobs in the village.

All this shows us that these are not places that are standing still!

YOUR say:

Our first consultations with the public helped us form some initial views about the objectives and direction of the Plan. Now we need some really important input from EVERYONE to help us with some of the key development issues that will shape the Plan and the future of the parish up to 2026.

Thank you for taking a few minutes to complete the questions. Please ensure that you return this questionnaire to us - see the front cover for details - by the 10th March 2014.

<p>15 Are there any significant local highway measures or minor improvements that would benefit the village that you consider should be raised with Wiltshire Council?</p> <p>a) Yes <input type="checkbox"/></p> <p>b) No <input type="checkbox"/></p>	<p>16 If YES please specify :</p> <p>.....</p> <p>.....</p>	<p>17 Are there significant local environmental issues, such as public landscaping, rural, habitat, conservation and/or archaeological site protection matters that the Plan should tackle?</p> <p>a) Yes <input type="checkbox"/></p> <p>b) No <input type="checkbox"/></p>	<p>18 Please indicate your <u>main</u> reason for saying YES or NO (choose one)</p> <p>a) potential for landscaping, planting & enhancements <input type="checkbox"/></p> <p>b) need for safeguarding measures for sensitive areas <input type="checkbox"/></p> <p>c) footpaths and countryside access are very important <input type="checkbox"/></p> <p>d) no need for further environmental policies in the Plan <input type="checkbox"/></p> <p>e) other (please specify)</p>	<p>19 What other matters may the Plan need to tackle? (choose any)</p> <p>a) car parking <input type="checkbox"/></p> <p>b) community bus service <input type="checkbox"/></p> <p>c) cemetery requirements <input type="checkbox"/></p> <p>d) wind turbines <input type="checkbox"/></p> <p>e) solar panel farms <input type="checkbox"/></p> <p>f) biomass projects <input type="checkbox"/></p> <p>g) other (please specify)</p>
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<p><i>To accommodate growth we would have to find new sites for houses in the villages.</i></p> <p><i>If one large site were used it may be more economical to construct the houses and it might provide some development funds to the Parish Council to use for community projects. However, some people feel that smaller sites are more appropriate and could fit better into the villages.</i></p>	<p><i>Wiltshire Council is proposing to give priority to people with a local connection in the allocation of social housing from April 2014. The Neighbourhood Plan can help identify what type of social housing is needed.</i></p> <p><i>Other people, who are not eligible for social housing, may want to buy homes in this area. The Neighbourhood Plan can help developers decide what type of houses to build.</i></p>	<p><i>Much of West Lavington and Littleton Panell is in a conservation area and the villages include buildings from many periods and in many styles. Any future new development will be significant in determining the villages' future personality.</i></p> <p><i>The West Lavington & Littleton Panell Village Design Statement made proposals about what sort of development is appropriate in the villages.</i></p> <p><i>The Village Design Statement and the Conservation Area Statement can be found here www.westlavington.info/planning.html</i></p>
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Our Plan will cover the whole Parish and will look forward to 2026

It has to comply with Wiltshire Council's Core Strategy and is mainly concerned with land and development matters but it can also influence issues such as business, schools, health and transport. It has to comply with a strict legal process and must be approved by a referendum in the Parish before it can become part of statutory planning control.

Whilst some may prefer no growth, this would not accord with Wiltshire Council's Core Strategy or national planning policy.

So, an approved Neighbourhood Plan is really important as it will enable the community to manage what happens within the parish boundary - especially with regard to new housing.

It would allow us to shape the number, location, type and phasing of new housing and to resist any large, unwelcome proposals that might arise from speculative developers.

The Parish Council's Neighbourhood Plan Steering Group has been working hard over the past year to bring the Plan forward. Grant money has been obtained to help with the costs, consultants have been retained to assist with the technical process and lots of information about the villages has been collected.

To help you make informed choices in the questionnaire here are some interesting facts about our communities. Each question has more information alongside to help you.

<p>1 What do you value most about the area and the village that you would like the Plan to safeguard? (choose up to two)</p> <p>a) Open countryside setting & views <input type="checkbox"/></p> <p>b) Village character <input type="checkbox"/></p> <p>c) Community facilities <input type="checkbox"/></p> <p>d) Community spirit <input type="checkbox"/></p> <p>e) Other (please specify)</p>
<p>2 What do you think is the biggest local problem that the Plan may be able to address? (choose up to two)</p> <p>a) shortage of affordable housing <input type="checkbox"/></p> <p>b) speed & volume of traffic <input type="checkbox"/></p> <p>c) shortage of local jobs <input type="checkbox"/></p> <p>d) random development pressures <input type="checkbox"/></p> <p>e) other (please specify)</p>
<p>3 Should the Plan allocate land for some additional houses in the parish?</p> <p>a) Yes <input type="checkbox"/></p> <p>b) No <input type="checkbox"/></p>
<p>4 Please indicate your <u>main</u> reason for saying YES or NO (choose one)</p> <p>a) Need for smaller / affordable homes <input type="checkbox"/></p> <p>b) Limited growth in village desirable <input type="checkbox"/></p> <p>c) No growth required in village <input type="checkbox"/></p> <p>d) Need to protect landscape setting <input type="checkbox"/></p> <p>e) Other (please specify)</p>
<p>5 Approximately how many houses would you like to see built in the Parish over the next 10 years? (choose one)</p> <p>a) none <input type="checkbox"/></p> <p>b) up to 20 <input type="checkbox"/></p> <p>c) up to 40 <input type="checkbox"/></p> <p>d) up to 60 <input type="checkbox"/></p> <p>e) up to 80 <input type="checkbox"/></p> <p>f) up to 100 <input type="checkbox"/></p>

<p>9 Do we need more sites or premises to buy or rent to promote business and employment opportunities?</p> <p>a) Yes <input type="checkbox"/></p> <p>b) No <input type="checkbox"/></p>	<p>10 Please indicate your <u>main</u> reason for saying YES or NO (choose one)</p> <p>a) perceived shortage of small premises for business <input type="checkbox"/></p> <p>b) need to encourage the growth of local employment <input type="checkbox"/></p> <p>c) no local demand for additional business premises <input type="checkbox"/></p> <p>d) more business premises would not fit in with the village <input type="checkbox"/></p> <p>e) other (please specify)</p>															
<p>11 Are local community facilities and services adequate for your needs?</p> <p>a) Yes <input type="checkbox"/></p> <p>b) No <input type="checkbox"/></p>	<p>12 Please indicate your main reason for saying YES or NO</p> <table border="0"> <tr> <td></td> <td style="text-align: center;">Satisfactory</td> <td style="text-align: center;">Need improvement</td> </tr> <tr> <td>a) Village hall and facilities</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>b) <u>Local</u> schools</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>c) <u>Local</u> healthcare</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>d) Other (please specify)</td> <td></td> <td></td> </tr> </table>		Satisfactory	Need improvement	a) Village hall and facilities	<input type="checkbox"/>	<input type="checkbox"/>	b) <u>Local</u> schools	<input type="checkbox"/>	<input type="checkbox"/>	c) <u>Local</u> healthcare	<input type="checkbox"/>	<input type="checkbox"/>	d) Other (please specify)		
	Satisfactory	Need improvement														
a) Village hall and facilities	<input type="checkbox"/>	<input type="checkbox"/>														
b) <u>Local</u> schools	<input type="checkbox"/>	<input type="checkbox"/>														
c) <u>Local</u> healthcare	<input type="checkbox"/>	<input type="checkbox"/>														
d) Other (please specify)																
<p>13 Is public transport provision adequate to reach employment, commercial and community or leisure facilities?</p> <p>a) Yes <input type="checkbox"/></p> <p>b) No <input type="checkbox"/></p>	<p>14 Please indicate your main reason for saying YES or NO</p> <p>a) times & destinations do not meet local employment needs <input type="checkbox"/></p> <p>b) no bus service to the rail network <input type="checkbox"/></p> <p>c) difficult travel to healthcare <input type="checkbox"/></p> <p>d) services are adequate for a rural area <input type="checkbox"/></p> <p>e) other (please specify)</p>															

<p><i>The villages have a business community that includes a retail shop, a smaller retail shop with mobile unit, a hairdresser, two pubs, a scrapyard and a number of self-employed people.</i></p> <p><i>Dauntsey's, an independent school, is the largest employer in the parish.</i></p> <p><i>Other significant employers are Wentrow Media, A'Beckett's Vineyard, two care homes and Dauntsey Academy Primary School.</i></p>	<p><i>The villages also have community facilities including a village hall, playing fields, children's playgrounds and a youth club.</i></p> <p><i>There are three schools, three places of worship and a doctors' surgery.</i></p> <p><i>Approximately sixteen community organisations respond to a wide range of interests and ages.</i></p>	<p><i>Public transport is of great importance to those in the community who do not have their own transport.</i></p> <p><i>Usage of buses and trains depends on demand, availability, the routes, the schedules, the fares, the publicity and information provided, and the reliability and the convenience and comfort of travel.</i></p>
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<p>Roads are important to everyone - pedestrians, vehicle drivers, cyclists, motorcyclists etc.</p> <p>Road standards and safety are the responsibility of Wiltshire Council but the Neighbourhood Plan can influence what is provided.</p> <p>Open spaces contribute significantly to the character and visual amenity of a community.</p> <p>A substantial land area within the parish is owned by the MoD.</p> <p>There are important footpaths and byways which provide access to Salisbury Plain and neighbouring villages.</p> <p>There are a number of archaeological items and environmentally important features within the parish.</p> <p>Finally, are there any other important local matters that you think the Plan should tackle through particular policies or land allocations?</p> <p>Please tick any that you feel should be investigated via the Plan process.</p>	<p>6 Which approach to future development do you favour? (choose one)</p> <p>a) development of a single larger site <input type="checkbox"/></p> <p>b) development of two or three small sites <input type="checkbox"/></p> <p>c) a mixture of the two (a larger site plus some development on small sites) <input type="checkbox"/></p> <p>7 What types of house do you think are most needed? (choose up to 3 types)</p> <p>a) small family houses for sale <input type="checkbox"/></p> <p>b) larger family houses for sale <input type="checkbox"/></p> <p>c) small family social rented houses <input type="checkbox"/></p> <p>d) apartments/small houses for sale for younger people <input type="checkbox"/></p> <p>e) apartments/small houses for social rent for younger people <input type="checkbox"/></p> <p>f) elderly persons apartments/bungalows for sale <input type="checkbox"/></p> <p>g) elderly persons social rented assisted living apartments/ bungalows <input type="checkbox"/></p> <p>h) other types (please specify)</p> <p>8 What building styles/appearance of new houses would you like to see? (choose up to two)</p> <p>a) designs that aim to copy period cottage styles <input type="checkbox"/></p> <p>b) traditional post-war estate styles <input type="checkbox"/></p> <p>c) more modern designs e.g. with larger windows <input type="checkbox"/></p> <p>d) styles similar to barn conversions <input type="checkbox"/></p> <p>e) styles based on eco-friendly building techniques <input type="checkbox"/></p> <p>f) other (please specify)</p>
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Appendix 6 - Early Neighbourhood Plan Consultation Outcome

33. Early consultation took place during February and March 2014, the outcome of this consultation is set out in the document and presentation below:

West Lavington Neighbourhood Plan Consultation Statement November 2017

Summary of Consultation

WEST LAVINGTON PARISH COUNCIL

March 2014

NEIGHBOURHOOD PLAN STEERING GROUP – ANALYSIS OF 339 RESPONSES, FROM 62% OF DWELLINGS

Note: Since this Questionnaire was launched, Wiltshire Council have announced their own process which will now affect the making of 'site allocations' for housing development in a Neighbourhood Plan.

N ^o	QUESTION	OPTIONS	% of responses
1	What do you value most about the area and the village that you would like the Plan to safeguard?	a) Open countryside setting & views b) Village character c) Community facilities d) Community spirit	85 54 26 15
2	What do you think is the biggest local problem that the Plan may be able to address?	a) shortage of affordable housing b) speed & volume of traffic c) shortage of local jobs d) random development pressures	46 61 17 33
3	Should the Plan allocate land for some additional houses in the Parish?	a) Yes b) No	70 26
4	Please indicate your main reason for saying YES or NO	a) Need for smaller / affordable homes b) Limited growth in village desirable c) No growth required in village d) Need to protect landscape setting	37 34 7 21
5	Approximately how many houses would you like to see built in the Parish over the next 10 years?	a) none b) up to 20 c) up to 40 d) up to 60 e) up to 80 f) up to 100	15 38 26 12 2 4
6	Which approach to future development do you favour?	a) development of a single larger site b) development of two or three small sites c) a mixture of the two	7 61 22
7	What types of house do you think are most needed?	a) small family houses for sale b) larger family houses for sale c) small family social rented houses d) apartments/small houses for sale for younger people e) apartments/small houses for social rent for younger people f) elderly persons apart's/ bungalows for sale g) elderly persons social rented assisted living apartments/ bungalows	64 17 28 40 22 24 28
8	What building styles/appearance of new houses would you like to see?	a) designs that copy period cottage styles b) traditional post-war estate styles c) more modern designs e.g. with larger windows d) styles similar to barn conversions e) styles with eco-friendly building techniques	49 9 19 21 44
9	Do we need more sites or premises to buy or rent to promote business and employment opportunities?	a) Yes b) No	55 41
10	Please indicate your main reason for saying YES or NO	a) perceived shortage of small premises b) need to encourage the growth of local employment c) no local demand for additional premises d) more business premises would not fit in with the village	17 40 18 22
11	Are local community facilities and services adequate for your needs?	a) Yes b) No	74 22

WEST LAVINGTON PARISH COUNCIL

March 2014

NEIGHBOURHOOD PLAN STEERING GROUP – ANALYSIS OF 339 RESPONSES, FROM 62% OF DWELLINGS

Note: Since this Questionnaire was launched, Wiltshire Council have announced their own process which will now affect the making of ‘site allocations’ for housing development in a Neighbourhood Plan.

12	Please indicate your main reason for saying YES or NO	a) Village hall and facilities b) Local schools c) Local healthcare	Satis 50 60 69	Imprpve 31 2 6
13	Is public transport provision adequate to reach employment, commercial and community or leisure facilities?	a) Yes b) No	35 53	
14	Please indicate your main reason for saying YES or NO	a) times & destinations do not meet local employment needs b) no bus service to the rail network c) difficult travel to healthcare d) services are adequate for a rural area	32 26 15 31	
15	Are there any significant local highway measures or minor improvements that would benefit the village that you consider should be raised with Wiltshire Council?	a) Yes b) No	67 22	
16	(response to above)	For list of suggestions, see below		
17	Are there significant local environmental issues, such as public landscaping, rural, habitat, conservation and/or archaeological site protection matters that the Plan should tackle?	a) Yes b) No	70 17	
18	Please indicate your main reason for saying YES or NO	a) potential for landscaping, planting & enhancements b) need for safeguarding measures for sensitive areas c) footpaths and countryside access are very important d) no need for further environmental policies	11 23 54 12	
19	What other matters may the Plan need to tackle?	a) car parking b) community bus service c) cemetery requirements d) wind turbines e) solar panel farms f) biomass projects	47 42 12 31 32 18	

Q16 responses (actual numbers, not percentages)

TRAFFIC

SPEED 104; PEDESTRIANS 39; PARKING 39; HGVs 23;

HIGHWAYS

SURFACES 26; POTHOLES 19; SURFACE WATER 10; STREET LIGHTING 6;

SPEED /FLOW

SPEEDING (GEN) 33; REDUCE TO 20 MPH 16; BUFFER OF 30/40 MPH 9; HUMPS 19; Speed Indicator/Camera 4;

CROSSROADS ISSUES 11; DOWNGRADE A – B 9; DOWNGRADE B – C 3;

PEDESTRIANS

ZEBRA 18 (1 X AGAINST); FP FROM RAIL BRIDGE 5; 4x4 ON RoW 6; PAVEMENT WIDTH/CONDITION 9;

PARKING

O/S SHOP 20; DAPS 5; GENERAL 14;

HGVs

VOLUME 23; BYPASS 18; T. LIGHTS CHURCH ST. 7.

WEST LAVINGTON PARISH COUNCIL

NEIGHBOURHOOD PLAN STEERING GROUP

COMMUNITY CONSULTATION

MARCH 2014

BASELINE ISSUES

INPUT

- Questionnaires delivered to:
- 518 Households
- 33 Groups, Businesses, organisations etc.
- 12 Landowners

OUTPUT

- 339 questionnaires returned from:
 - 321 Households (62%)
 - 12 Groups etc (36.4%)
 - 6 Landowners (50%)

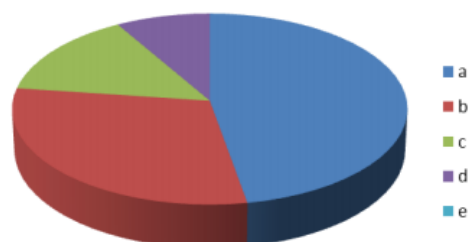
Analysis as percentage of 339 returns received

Issues analysis of 339 returns

1

What do you value most about the area and the village that you would like the Plan to safeguard?

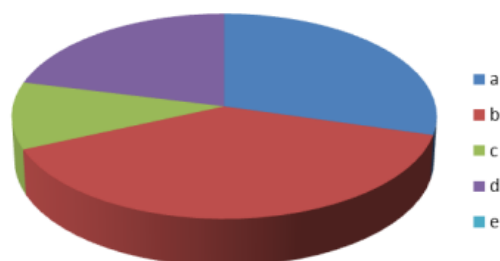
a) Open countryside setting & views	85%
b) Village character	54%
c) Community facilities	26%
d) Community spirit	15%



Issues analysis of 339 returns

2

What do you think is the biggest local problem that the Plan may be able to address?

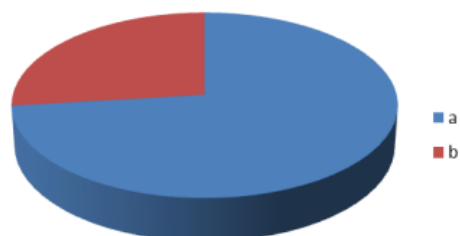


a) shortage of affordable housing	46%
b) speed & volume of traffic	61%
c) shortage of local jobs	17%
d) random development pressures	33%

Issues analysis of 339 returns

3

Should the Plan allocate land for some additional houses in the Parish?



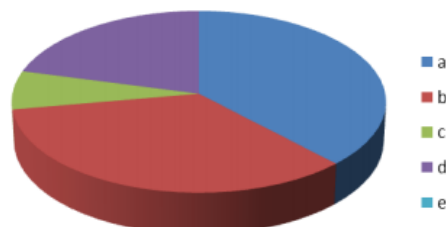
a) Yes	70%
b) No	26%

Issues analysis of 339 returns

4

Please indicate your main reason for saying YES or NO

a) Need for smaller / affordable homes	37%
b) Limited growth in village desirable	34%
c) No growth required in village	7%
d) Need to protect landscape setting	21%

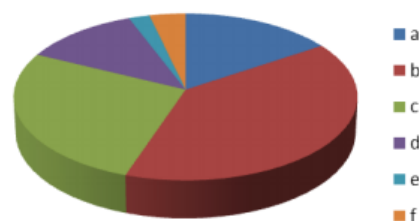


Issues analysis of 339 returns

5

Approximately how many houses would you like to see built in the Parish over the next 10 years?

a) none	15%
b) up to 20	38%
c) up to 40	26%
d) up to 60	12%
e) up to 80	2%
f) up to 100	4%

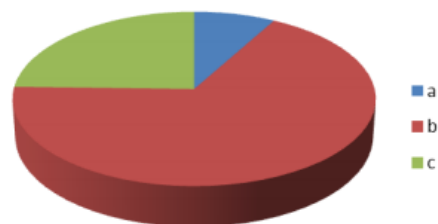


Issues analysis of 339 returns

6

Which approach to future development do you favour?

a) development of a single larger site	7%
b) development of two or three small sites	61%
c) a mixture of the two (a larger site plus some development on small sites)	22%

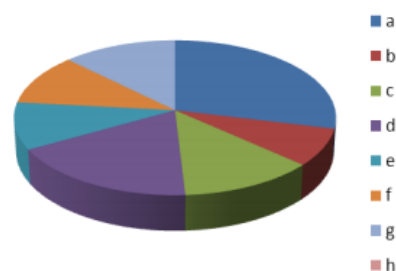


Issues analysis of 339 returns

7

What types of house do you think are most needed?

a) small family houses for sale	64%
b) larger family houses for sale	17%
c) small family social rented houses	28%
d) apartments/small houses for sale for younger people	40%
e) apartments/small houses for social rent for younger people	22%
f) elderly persons apartments/ bungalows for sale	24%
g) elderly persons social rented assisted living apartments/ bungalows	28%



Issues analysis of 339 returns

8

What building styles/appearance of new houses would you like to see?

a) designs that aim to copy period cottage styles	49%
b) trad. post-war estate styles	9%
c) more modern designs e.g. with larger windows	19%
d) styles similar to barn conv.	21%
e) styles based on eco-friendly building techniques	44%

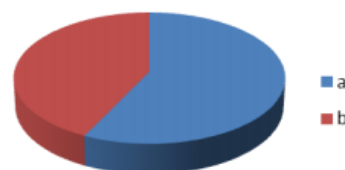


Issues analysis of 339 returns

9

Do we need more sites or premises to buy or rent to promote business and employment opportunities?

a) Yes	55%
b) No	41%



Issues analysis of 339 returns

10

Please indicate your main reason for saying YES or NO

a) perceived shortage of small premises for business	17%
b) need to encourage the growth of local employment	40%
c) no local demand for additional business premises	18%
d) more business premises would not fit in with the village	22%



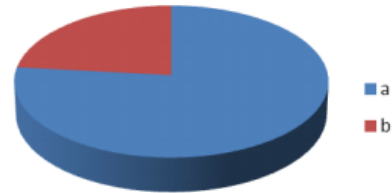
Issues analysis of 339 returns

- SHOPS
 - POST OFFICE 12
 - PHARMACY 4
 - MORE SHOPS 6
 - SHOP QUALITY 6
 - CAFÉ 3
- WORKING
 - WORK/LIVE UNITS
 - PLANKS YARD STYLE
 - HOME WORKING

Issues analysis of 339 returns

11

Are local community facilities and services adequate for your needs?

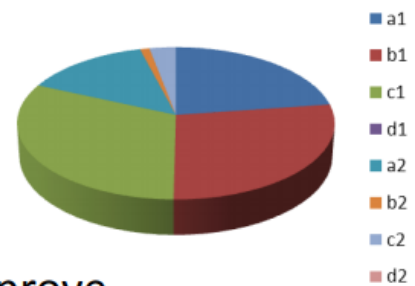


- a) Yes 74%
- b) No 22%

Issues analysis of 339 returns

12

Please indicate your main reason for saying YES or NO

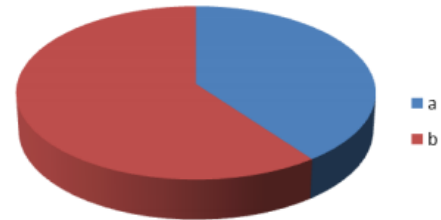


	Satis	Improve
a) Village hall and facilities	50%	31%
b) Local schools	60%	2%
c) Local healthcare	69%	6%

Issues analysis of 339 returns

13

Is public transport provision adequate to reach employment, commercial and community or leisure facilities?



- a) Yes 35%
- b) No 53%

Issues analysis of 339 returns

14

Please indicate your main reason for saying YES or NO



- a) times & destinations do not meet local employment needs 32%
- b) no bus service to the rail network 26%
- c) difficult travel to healthcare 15%
- d) services are adequate for a rural area 31%
- e)

Issues analysis of 339 returns

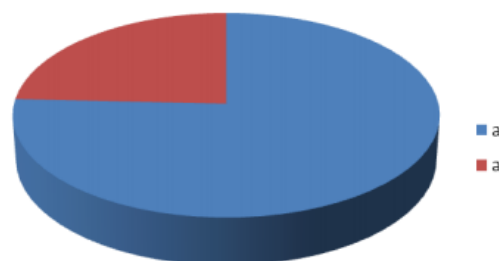
- BUSES
 - FREQUENCY 5
 - NO EVENING 8
 - EXPENSIVE 2
 - DESTINATIONS 2

 - EMPTY
 - NOT FOR LEISURE
 - POOR FOR BATH / BRISTOL
- RAIL
 - PROVIDE STN 6

Issues analysis of 339 returns

15

Are there any significant local highway measures or minor improvements that would benefit the village that you consider should be raised with Wiltshire Council?



- a) Yes 67%
- b) No 22%

Issues analysis of 339 returns

- TRAFFIC
 - SPEED 104
 - PEDESTRIANS 39
 - PARKING 39
 - HGVs 23
- HIGHWAYS
 - SURFACES 26
 - POTHOLES 19
 - SURFACE WATER 10
 - STREET LIGHTING 6

Issues analysis of 339 returns

- SPEED
 - SPEEDING (GEN) 33
 - REDUCE TO 20 MPH 16
 - BUFFER OF 30/40 MPH 9
 - HUMPS 19
 - SIDs 4
 - CROSSROADS ISSUES 11
 - DOWNGRADE A – B 9
 - DOWNGRADE B – C 3
- PEDESTRIANS
 - ZEBRA 18
 - (1 X AGAINST)
 - FP FROM RAIL BRIDGE 5
 - 4x4 ON RoW 6
 - PAVEMENT WIDTH/CONDITION 9

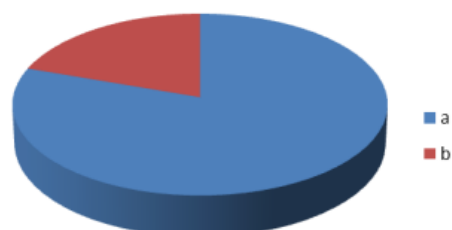
Issues analysis of 339 returns

- PARKING
 - O/S SHOP 20
 - DAPS 5
 - GENERAL 14
- HGVs
 - VOLUME 23
 - BYPASS 18
 - T. LIGHTS CHURCH ST. 7

Issues analysis of 339 returns

17

Are there significant local environmental issues, such as public landscaping, rural, habitat, conservation and/or archaeological site protection matters that the Plan should tackle?



- | | |
|--------|-----|
| a) Yes | 70% |
| b) No | 17% |

Issues analysis of 339 returns

18

Please indicate your main reason for saying YES or NO

- | | |
|--|-----|
| a) potential for landscaping, planting & enhancements | 11% |
| b) need for safeguarding measures for sensitive areas | 23% |
| c) footpaths and countryside access are very important | 54% |
| d) no need for further environmental policies | 12% |

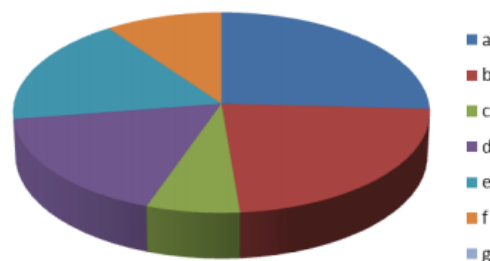


Issues analysis of 339 returns

19

What other matters may the Plan need to tackle?

a) car parking	47%
b) community bus service	42%
c) cemetery requirements	12%
d) wind turbines	31%
e) solar panel farms	32%
f) biomass projects	18%



Appendix 7 - Issues and Options Neighbourhood Plan Consultation Material

34. The first draft of a Neighbourhood Plan was made available for consultation for approximately 8 weeks from 21 November 2015 until 16 January 2016. Questionnaires were delivered door-to-door so residents were familiar with the subject, the Parish Council and Steering Group held an open public meeting in the Village Hall which 120 members of the public attended. This event included a talk generally on neighbourhood planning and another explaining the questionnaire and answering questions. In addition talks from representatives of 3 of the 4 shortlisted site options were given. All of the shortlisted sites were invited to speak but the fourth chose not to attend. Each of the shortlisted sites were given the opportunity to take questions. Copies of this consultation is set out below:

Neighbourhood Plan Presentation

Background

- **Neighbourhood Plans** were introduced under the Localism Act 2011. They aim at enabling local residents and other local stakeholders to share in
 - shaping the future of their communities, and
 - developing sustainable policies and proposals on important local issues to do with the development and use of land.
- If adopted after **public consultation** and in a **local referendum**, they will become part of the local authority's (in our case, Wiltshire Council's) Core Strategy, have enforceable legal status and be used in making planning application decisions.
- However, before consulting formally on the Final Version of the Plan, which is required by regulation before going to a referendum, **informal consultations** (of which this on the First Draft of the Plan is one) will help build a consensus with the local community.
- In March 2012 another planning development took place. After much media attention and consultation, the Government's **National Planning Policy Framework (NPPF)** came into being – with its "presumption in favour of sustainable development".
- The Government favours more development. As a result, communities (be they principal settlements, market towns, service centres or large villages) while allowed to have their say on location, number and type of new housing are **not permitted to say "no" to any development**.
- The NPPF also requires all local authorities to create up-to-date "**Core Strategies**". Each strategy must set a minimum number of homes that the authority will require to be built in its area by 2026 (which is the end of the Plan period) while also identifying land that can be allocated for these properties.
- Accordingly, WC created a Core Strategy for Wiltshire. But the Inspector, reviewing it for adoption, called for an additional 5,000

houses (to be added to the 37,000 already identified by WC) to be provided for during the plan period. As a result, **new sites had to be identified** and a **review of existing settlement boundaries take place** across Wiltshire.

- Principle settlements and market towns – such as Devizes – have taken a sizeable number of these new housing units.
- Outside Devizes town, **around 200 homes** are required (evolving number). But Wiltshire Council will give **no indication of the numbers** it wants **per individual neighbourhoods**.
- Other villages outside Devizes **working on neighbourhood plans** are Market Lavington, Urchfont and Potterne – and **considering plans** following controversial development issues in their patches are Worton and Great Cheverell.

West Lavington Parish's Response

- At the beginning of 2012, the Parish Council agreed **to commencement of work on a Neighbourhood Plan** for West Lavington Parish. The Parish Council is the so-called '**qualifying body**' permitted to lead a Plan.
- Some 15 volunteers came forward and the Parish Council formed a **Steering Group** to progress scoping work and help define objectives and priorities.
- Although to have a NP is not compulsory, there were several **reasons** why the Steering Group recommended that the Parish Council press on:
 - the NPPF contains a "presumption in favour of sustainable development" - so without a NP a community may not be able to resist any large, unwelcome developer initiated proposals – an example was Great Cheverell which led to a public enquiry
 - on the positive side, a Plan can encourage controlled growth and renewal by providing for extension of existing settlement boundaries leading to allocation of more land for additional houses. In the past 10 year 45 houses have been built in the parish, leading to our proposed starting point for this consultation of 50

- a Plan should allow the community to shape the number, location, type and phasing of new housing
- a Plan has legal status and therefore carries considerably more weight than, for example, the existing Village Design Statement
- since communities cannot say no to some development, the Steering Group considered that our community to have its say rather than have Wiltshire Council have it for us.
- A formal submission was made by the Parish Council to Wiltshire Council to be designated as a “**neighbourhood area**” for plan purposes. After a formal 6 week consultation period, the area **within the parish boundaries** was approved.
- Early work involved such matters as:
 - preparation and distributions of **leaflets** to all households explaining what Neighbourhood Plans are and encouraging the community to get involved.
 - an **informal consultation** at the 2013 *Jubilee Celebration and Awareness Day* and again at the *Fete* which helped to form some initial views about the objectives and direction of our Plan and helped us form a Vision Statement.
 - members of the Steering Group researched data and wrote full baseline “**issues reports**” on development, transport, community facilities, economic and environmental issues in the parish
 - **volunteers** from **community groups, local organisations, institutions (such as the schools and surgery), and businesses**, as well as **residents**, were invited to take an **active role** in relation to the future direction of the parish in order to ensure a fair representation of social, environmental and economic interests.
 - the Steering Group conducted a **community focus survey of community organisations**. Eleven groups (of approximately 15 such groups in the parish) responded.
 - the Village Hall Committee conducted a **house-to-house community focus survey regarding major Village Hall improvements** the response rate was 30%.
 - more recently, in March 2015, a questionnaire to which 63% of households responded, asked some key development questions that have helped us shape the first Draft of the Plan
- Early in our Neighbourhood Plan process, the Parish Council made application to receive funds under a **government grant**, *Supporting Communities in Neighbourhood Planning*, inviting bids of up to £7,000.

West Lavington Neighbourhood Plan Consultation Statement November 2017

The basis of the Parish Council's bid was to add to existing and future Parish Council funds

- to support commissioning of qualified consultancy for an **Environmental Assessment** (which needs, under Wiltshire Council and EU requirements, to be undertaken at the same time and in support of the Neighbourhood Plan), and
- to fund public consultation and communication materials.
- The sum of **£6,870** was awarded.

Strategic Environmental Report

- EU legislation requires that Neighbourhood Plans be supported by a **Strategic Environmental Assessment** where there is likely to be “significant environmental effect” from development.
- WC has translated that to mean that **new housing in West Lavington & Littleton Panell will require such an assessment**. It is aimed at ensuring that any **proposals** for development are **appraised** in the light of their
 - potential for harming the environment and to minimise impacts on natural resources, whilst
 - promoting 'relevant environmental, economic and social objectives'.
- The assessment provides a **set of criteria** against which sites for development are tested **for suitability**.
- Consultants, **Impact Planning Services** of Swindon, were engaged and they completed a **Scoping Report** (which precedes the final Environmental Report). It was the subject of a **5 week consultation with English Heritage, the Environment Agency and Natural England** and remarks by them incorporated.
- The **Scoping Report is available for public consultation** now with the first draft of the Neighbourhood Plan.
- Based on the environmental findings of our consultants and their independent specific local landowner enquiries, the first draft

Neighbourhood Plan contains site allocation proposals on which you are invited to have your “say”. We call these “Development Options”.

Wiltshire Council’s Development Plan Document (DPD)

- As a result of the Inspector’s requirement for WC to come up with an extra 5,000 houses, WC undertook a **review of existing settlement boundaries** which had been brought across from the defunct Kennet District Plan (to which WL Parish made comment).
- The **significance of settlement boundaries** is that development cannot take place outside them. In WL Parish there is very little land available for any houses to be built within the existing settlement boundaries.
- Following the requirement for 5,000 additional houses, WC is also undertaking its own review of sites - what they call a **Sites Allocation Development Plan Document (DPD)**. Towns and Parishes have been informally consulted and WL Parish Council has responded.
- To help them in this exercise, WC has called directly on land owners to bring forward sites that they would be willing to put up for development. These sites are registered on WC’s “**Strategic Housing Land Availability Assessment**” (SHLAA) and can be found on WC’s website.
- The **Steering Group agreed to assess (through our consultant) all SHLAA sites (outside the settlement boundaries)** for our own Neighbourhood Plan purposes – which we have done - and **two of these sites (3 and 7) are included in the “short list” of proposed “Development Options”** on the Neighbourhood Plan consultation leaflet questionnaire.
- However, **WC’s DPD activities started to converge with our own Neighbourhood Plan process**. Was it to be the case that we would have our say regarding where and how development takes place in our area or would Wiltshire Council decide?
- This caused members of our Steering Group to meet with WC planners and we were given assurances that WC would not progress further immediately with their own DPD exercise in our area so long as our proposal was to consult the community on development within the range of 50 and not more than 100 houses.
- The Core Strategy was finally **approved and adopted in January 2015**

- Chris Thorne will now explain to you the process that the Steering Group has gone through to arrive at the “short list” of sites.

November 28, 2015

Neighbourhood Plan Public Meeting Presentation

OUR PLACE: OUR PLAN – TALK SAT 28 NOV 2015 in WL VILLAGE HALL in relation to the Consultation Leaflet and Questionnaire on the First Draft of the Neighbourhood Plan

CHRIS THORNE

I have lived here **37 years** and joined the Steering Group to help out because I have some background in this type of work. I am concerned to try and achieve the best future for the village by allowing us to decide how much and where development takes place rather than having decisions taken for us by outside bodies.

Background Work

A great deal of work had to be done to collect information about our Parish including the key issues of housing development, employment, community facilities, transport and the environment. In particular we had to look at trends and pressures for housing development.

In 2011 about 1500 people lived in the Parish and there were some **520 houses** with separate households. This was an **increase in population of around 220 since 2001**. Part of that increase lay in Dauntsey's School and Care homes but the majority, 120, were in private households – an **increase of around 50 households in the ten year period**. We need to take account of those past trends in planning for the future.

Wiltshire Council has a requirement to provide housing land within its approved Core Strategy. They currently indicate that they are **looking for sites for around 200 additional houses in the larger villages** surrounding Devizes (LP/WL is one of these). Each village is different and has a different capacity. WC will determine how much is allocated to each village if we do not produce an Approved Plan.

Future Growth

We know from our earlier consultation that **70% of people in the parish were in favour of additional development** both to support local facilities and to provide for those who need housing in the area. **46%** of people said there was a shortage of '**affordable housing**'.

'**Affordable housing**' means housing, for rent or sale that is supported by some type of public sector financing rather than available on the open private market. This allows housing costs to be reduced to the consumer by comparison to normal private rents or sale prices. The **WC Core Strategy requires that 30% of all houses on sites of 5 houses or more should be built as "affordable houses"**. Because of the economics of housebuilding it is not normally possible to require a much higher proportion than this. Thus if a **growth level of, say, 60 houses** was decided upon it **would be likely to provide some 20 'affordable houses'** over the plan period.

A further point is that developers are now required to pay a **floorspace levy (CIL)** to the Council to help cover the costs of providing infrastructure. **25%** of that levy will go to **your Parish Council** to spend on improving local facilities. Thus a **level of growth of say 60 houses would provide twice the funding for local parish improvements to one of say 30 houses**.

In order to justify our selected growth proposals to WC we need to take full account of past trends in population and housing growth. We have seen that these are quite strong, at about **50 households over the past decade**, and this should be influential on the level that we decide.

Taking all these matters into account the St Grp is proposing that a range of growth of **between 50 and 100 additional houses** may be suitable for this Parish phased over the period up to **2026**.

You are asked if you support that view, or if you prefer an alternative amount, as question 1 on your leaflet response card.

Settlement Boundary

For many years we have had a fairly strict settlement boundary that was first set out in the Kennet Local Plan. You can see it as the **orange line on the map** in your leaflet or on the plans here. In principal that allows new houses to be built **inside** the line but not **outside** of it – but there are very few areas left inside on which any new houses could be built. Therefore inside the current settlement boundary there is only likely to be spaces for **infill development of one or two houses**.

We were asked by WC to examine the Boundary to see if it needed to be changed. In our view it has done a good job in preventing any unwanted developments on the fringes of the villages, and we would therefore like to **keep it mainly as it is**, apart from some minor tidying up changes (that you can see marked on your plan) and any new sites that we identify through this Plan process.

You are asked if you support that view as question 2 on your leaflet response card.

Finding new development sites

However, this would not provide us with any significant sites for new development so we needed to **look at all the areas surrounding that boundary** to find new sites. In theory there are many areas of land around the village that could be built upon - and we did a survey of them all - but we are only looking for relatively small areas to provide for our proposed level of growth and we want to find the most suitable sites.

We started this by drawing up some **criteria** to **EXCLUDE** all the areas that appeared to contradict those things that we are trying to preserve in the village.

These criteria were:

- **to limit the search to areas outside the existing settlement boundary (because there is no room inside)**
- **to exclude sites within the designated Conservation Area**
- **to exclude all the playing field areas**
- **to exclude very large open sites that would accommodate more than 100 houses as being out of proportion to the village**
- **to limit sites that are directly adjacent to the existing settlement boundary.**

You can see the effect of these criteria marked on the Map titled Annexe H to the draft Plan.

We then had a total of some **14 possible sites** to consider to try to find those most suitable. Several of these, including sites 3, 7 and 14, had already been put forward by their **owners to WC who registered them as potential (SHLAA) housing sites** and we therefore undertook to consider these as part of the process.

In order to assess which of these sites appeared most suitable we **secured a grant** to employ a **professional planning consultant** (Impact Planning Services) **to assess and score each of these 14 sites** against five groups of measures.

These were:

- **Practical Implementation – slope, flood etc.**
- **Environmental Protection – distance from environmentally sensitive areas**
- **Distance to facilities – schools, shops, doctors etc.**
- **Landscape and views – effect into and out of the village**
- **Village character and heritage – conservation, archaeology etc.**

Following this the consultant was asked to **contact land owners** of potential sites to ascertain if they wished them to be considered for possible development. He also investigated if there were

any other barriers to future development with particular reference to access arrangements. Ensuring both the **practicality of sites** and the **willingness of owners** to support possible development is highlighted by WC as a key part of the planning process.

All this information is set out in full in the Draft Plan which you can look at in several locations in the village which are listed on your leaflet.

Short Listed Sites

As a result of all this work we concluded that there were **four short listed sites** that we wanted to take forward in the Draft Plan for consultation with the public (two sites, 5/6 are listed as one because it is not practical to develop them separately).

These four sites, numbered 2, 3, 5/6, and 7 are shown on Map 1 in your leaflet and on the boards.

Development Options

However, the sites are very different from one another. Two of them, 3 and 7, are quite sizeable (40 -70) whilst the other two, 5/6 and 2, are smaller (25-15). For that reason we have combined them into four **Development Options, A, B, C and D** for everybody to consider and choose their preferences.

Each of the sites will need to be developed differently and will accommodate a different number of houses. We have **not specified individual numbers** on each site at this stage because the housing density and layouts could vary significantly and we would want to discuss this with any developer prior to recommending any site at the Final Plan stage.

However, each of the Options is capable of accommodating the possible growth level of between 50 and 100 houses. A summary of the implications of each of the four Options appears in **Table 1 on your leaflet** and on the boards.

The response leaflet asks you, in question 3, to put the Development Options in order of your preference – the first being the one you most prefer.

Question 4 also asks you if there are other Development Options that you would prefer.

In January, following all the consultation replies, we shall then look at the responses to see if there is a majority view as to which Option should be proposed to go forward for further consultation with you in the Final Plan. At that stage we would then be able to be much more precise about the numbers of houses and the manner in which the sites might be developed.

Policies

Finally the plan is not just about sites but also contains some proposed policies which we think may help the PC and WC to control development here in the way that we would prefer.

There are **11 proposed policies**, on **housing, employment, facilities** and the **environment** and these are summarised in your leaflet and set out in full in the Draft Plan. Some of them are, we believe, very important statements of how the environment and character of the villages and countryside should be preserved.

For example:

- **H2** which requires the owners of any new housing sites that we designate to agree a Development Brief with the Parish Council or
- **CF2** to safeguard all playing fields against future residential development.

Please have a look through the Policies in the leaflet or the Plan.

Question 5 asks if you agree with the policies

Question 6 asks if there are any other policies that you feel should be included.

I hope that provides you with a summary of the Plan that will help you to “**Have Your Say**” on the response form.

I would be happy to answer any questions.

CLT 28/11/15

Neighbourhood Plan Consultation Event on Saturday 28th November 2015

Questions following the presentation by the NHP Steering Group

In relation to smaller sites like the Stagepost site have you thought of including them in the number of houses that need to be built?

The Stagepost site for potential development is within the settlement boundary and there is a presumption that it will be used for redevelopment. The NHP's remit is for land outside of the settlement boundary.

Have any sites been considered where there is development opportunity for 1 or 2 houses?

There is a very limited amount of development for 1 and/or 2 houses within the settlement boundary.

On the first consultation the parish voted for up to 40 houses to be build, but now feel that this opportunity has been increased to 60. 70 or 80 houses – why has the number risen?

This consultation now provides much more detail about the development opportunities than was available for the previous consultation. The whole point of this current consultation is for people to be able to look at the more detailed information to be able to make a more informed choice. At this stage it is not possible to confirm how many houses will be built as the consultation process is to ascertain what the parish would like to happen.

Wiltshire Council have deemed that there is a need for 200 houses to be built in the surrounding villages around Devizes. Why are West Lavington looking at building as many as up to 100 houses when there are 6 other villages that also need to be part of this quota?

The other 6 villages have different 'make ups' and some will only be able to develop very small numbers. 200 houses is the minimum number required by Wiltshire Council. Would advise people to look at the sites on the ground and the implications of each of them to the village. Again this consultation process is to ask the community what they would like to see and there is more information provided now to be able to make a more informed decision.

The Neighbourhood Plan cannot become a legally binding document until it has passed through consultation and has been agreed by consensus.

There have been 50 houses built in the last 10 years. Do we know that the same number of people will want to come to the village to live over the next 10 years.

We cannot know who will want to come to live in the village in the next 10 years but what we do know is that if we do not have a Neighbourhood Plan in place then the local authority can make the decision without the consultation process that is now in place.

The current facilities for the school and access to the school are not adequate, so would more houses bring more problems with parking and also the size of the school?

It is believed that more appropriate access to the school could be sought with Wiltshire Council or developer. Currently a large proportion of the children at the school are not residents in the parish and hopefully new houses would mean more children from the parish would attend the school.

How have the development sites taken in the view that the respondents in the last consultation wanted small developments?

There are no small sites within the village. On the outskirts of the village if the sites to be developed were small then this would not generate the facilities that would also need to go in.

At this point an attendee felt it was worth noting that the developments could also bring positive aspects to the village:

- The village shop could expand
- More children attending the school and expansion
- The sustainability of the village hall
- Potentially could bring in £120 000 as returned funding for the houses being build.

Has there been a formal housing survey conducted recently?

Wiltshire Council has carried out one, but it does not appear to be very detailed.

In terms of the affordable housing there is a very limited supply and many people's children have had to move out of the parish. How do you ensure that 30% of the development is affordable housing?

The 30% quota of affordable housing is policy from Wiltshire Council Core Strategy. This can be increased beyond 30% but this would be in negotiation with the developer.

Issue raised – affordable housing can be sold off in the future

Why is the Neighbourhood Plan not interested in developing brown field site e.g. Stagepost?

The Stagepost has agreement for 4 houses on the current site and the owners of the Stagepost are not currently moving on other development,

Are there references in the Neighbourhood Plan that relate to services in the area like GPs, schools etc.?

No there is not as not needed as criteria for plan, but the Steering Group are continuing to consult with the school, GP Surgery etc.

Presentations from the Site Developers/Owners

Presentation 1 Mr Paul Oakley (Site 2)

Question raised over access to the site as attendee advised the access is a private road.

Mr Oakley advised that his client believes there are 'rights of access'. This will need to be determined.

Bridle Path is currently sunken so what would happen with this?

Mr Oakley advised that this would need to be considered in the development process.

What would be the minimum number of houses to make the development viable?

This would be difficult to confirm as it depends upon the type of houses built.

What contribution would the developer make to the community?

This would be dependent on the development process and the economic viability of the site.

Presentation 2 Simon Joyce from Strutt Parker (Site 3)

Site to develop 30-40 houses.

Concerns raised in relation to access onto A360 and in general to the site.

Mr Joyce advised that consultation would need to take place with Wiltshire Council and the parish council.

Concerns about how the neighbours will be affected as their view will change and also about Rick Barton lane becoming a 'rat run'.

Mr Joyce advised that compensation would be discussed for current neighbouring properties.

Concerns about flooding

Mr Joyce advised that national government policy determines that any developer maintains current position and various methods to ensure that this happens.

Presentation 3 Mike Gaiger (Site 7)

Mr Gaiger advised that he has three reasons for looking at Site 7, to make money, to provide affordable housing in the parish and to improve the traffic around the school. If the site was to be used then there would be additional parking provided to ensure that it could be used and then a route through to school made to reduce the parking around the school.

How many houses would be built on the site?

Between 35 and 50 and this would make it sustainable in terms of putting in facilities like roads etc.

OUR PLACE : OUR PLAN

Have Your Say!

WEST LAVINGTON PARISH CONSULTATION DRAFT NEIGHBOURHOOD PLAN

PUBLISHED BY WEST LAVINGTON PARISH COUNCIL under the Neighbourhood Planning (General) Regulations 2012 and EU Directive 2001/42 on Strategic Environmental Assessment.

What is a Neighbourhood Plan?

A Neighbourhood Plan is a planning document that is prepared by local people and is about the use and development of land in their community. Neighbourhood planning gives communities more control over the future of their area by giving local people the chance to have their say on what happens where they live.

In West Lavington the Parish Council set up a Steering Group to prepare a Plan for the whole of the Parish and the Council has consulted the public several times. The Plan has to comply with the law and also be consistent with Wiltshire Council's Core Strategy.

The Parish Council has now published the first Draft Plan for public consultation. The Draft Plan proposes a range of future housing development for the area. It puts forward a settlement boundary, possible alternative sites, several development options and future policies to control new development.

This leaflet sets out the key proposals and asks the public for their views. The full Draft Plan is a much larger document that can be inspected at **Devizes and Market Lavington libraries, The Churchill Arms and the Courtyard Surgery** as well as on line at the **Parish Council website www.westlavington.info**.

There will be an "OUR PLACE: OUR PLAN " Event at West Lavington Village Hall on Saturday 28th November starting at 10.00 a.m. (where copies of this leaflet in larger print will also be available). At the end of this leaflet you will find 'Have Your Say - Your Response Form' requesting your views on all these matters. The Consultation Period will run until the 16th January 2016. [in published leaflet – arranged and worded slightly differently on back cover]

Issues for Our Community

The Parish of West Lavington includes the villages of West Lavington and Littleton Panell as well as surrounding countryside including parts of Salisbury Plain. In recent years the population has risen by over 200 (from 1281 in 2001 to 1502 by 2011). Although part of the increase was in Dautsey's School and care homes, the population living in households increased by over 120 during the same period.

The Plan needs to look at how the area provides for housing growth in the future as well as dealing with issues such as maintaining local jobs, community facilities, transport and the environment. The Steering Group studied all these issues in order to prepare the Draft Plan. A Planning consultant then produced a '**Scoping Report**' which contains all this background information and is available for public comment with the Draft Plan.

Future Housing Growth

One of the key tasks of the Plan is to propose how many additional houses should be built in the next ten years. The Government have made it clear that more housing is required and Neighbourhood Plans are not permitted to limit growth to unrealistic levels. The Plan has to be consistent with the Wiltshire Core Strategy which now requires that sites for around 200 additional houses be found in the villages surrounding Devizes by 2026. The Strategy emphasises that sites should be found principally in the Service Centres and Large Villages (of which West Lavington/Littleton Panell is one).

Our own consultation in 2014 showed that **many people in the community felt that additional housing was needed** to support local facilities and also that some of these should be more 'affordable' houses. The public reaction did not support much higher growth figures. The Steering Group's own work has shown that actual rates of growth over ten years have been around 50 households.

It is therefore proposed that **an initial range of between 50 and not more than 100 houses be put forward** for consultation. The final proposals will be significantly affected by which particular development options are selected and how best the sites can be developed. A preferred growth level, tailored to the proposed development option, will be put forward for consultation in the Final Plan.

The Settlement Boundary

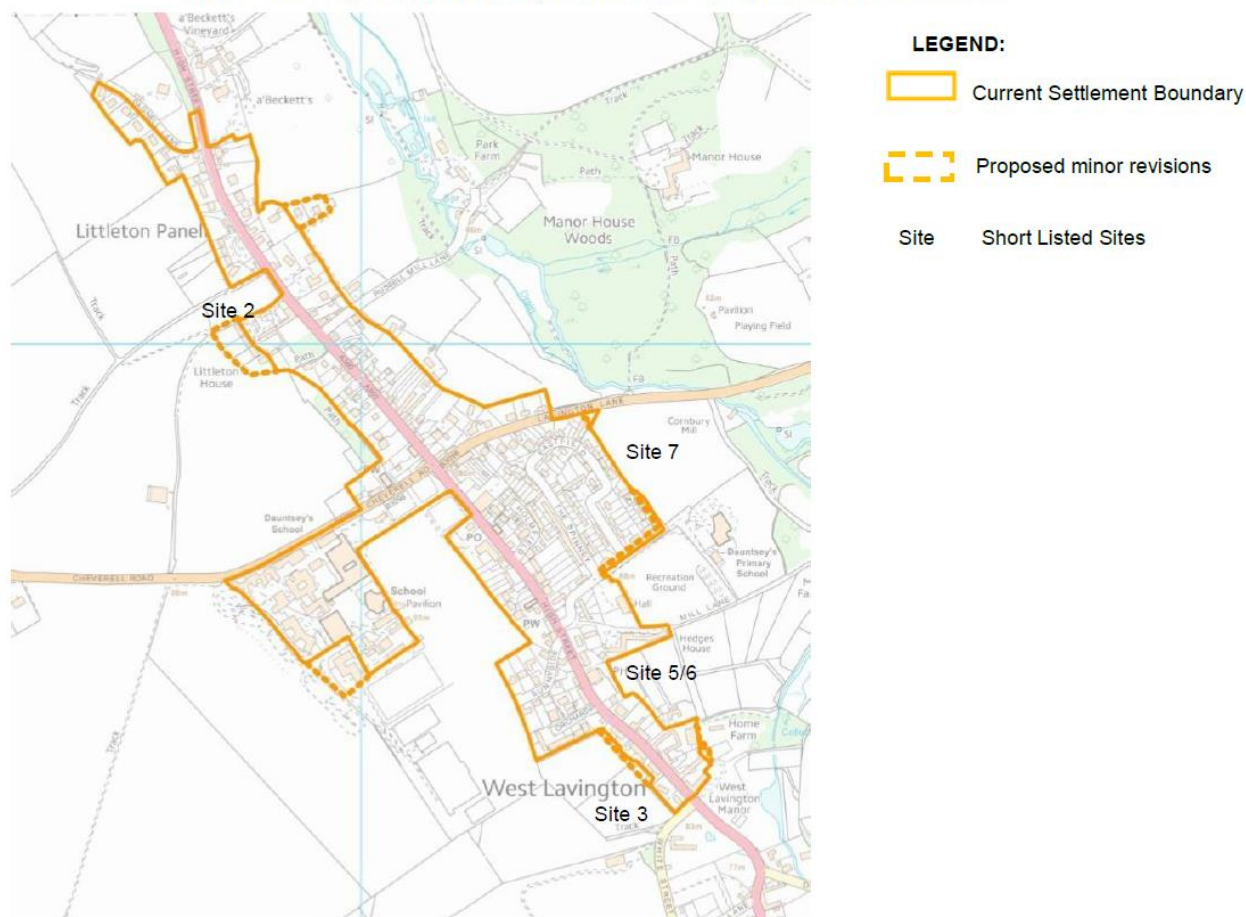
Our villages have for many years had a Settlement Boundary that was approved within the Kennet Local Plan. This plan has now been absorbed into the Wiltshire Core Strategy. The boundary has been largely adhered to and has been valuable in controlling the pattern of development. Within the Settlement Boundary the Core Strategy permits infill or minor development on small sites, but there are very few sites of this type remaining within the villages.

The Neighbourhood Plan has reviewed the boundary and a small number of minor changes have been discussed with Wiltshire Council. These changes recognise new developments that have been permitted in a few areas together with some minor amendments to the precise boundary line.

The Final Plan will put forward the preferred new sites for development and these would be incorporated within the revised Settlement Boundary. Apart from that the only changes that are proposed to the boundary are shown on **MAP 1**.

West Lavington Neighbourhood Plan Consultation Statement November 2017

MAP 1 SETTLEMENT BOUNDARY, PROPOSED REVISIONS & SHORT LIST SITES



Future Development Options

To find the most suitable areas of land for future housing development the plan process had to consider all the land surrounding the Settlement Boundary. This search area contains a very large number of sites that, in theory, could be built upon. However, the Plan requires only a small number of good sites to be identified to meet our housing requirements.

Many of the sites were therefore ruled out by using "exclusion criteria" such as being within the Conservation Area or used as playing fields. This left a "long list" of 14 sites which were examined by an independent professional planning consultant. He gave them scores for their suitability and made enquiries of their owners about whether they could be made available for development. The full details of the methods and criteria used are set out in the Draft Plan.

This detailed process led to the "short list" of four sites in the villages. All of these appear to have potential and are owned by people who are interested in developing. These four sites are illustrated on the maps set out in **MAP 1 and MAP 2 (when published in leaflet, Map 2 was incorporated in May 1)**.

The sites vary considerably in size and it is important to limit any future housing proposals to the size required to meet the proposed range of between 50 and 100 houses. Thus whilst one site (number 7) would be sufficiently large to consider on its own, the others need to be thought about in several combinations. We have called these "Development Options".

In our earlier consultation there was widespread public support for development on several smaller sites. This has been reflected in the choice of options put forward. There was also public concern about the need for 'affordable housing'. This is regulated by the Core Strategy which requires 30% of houses to be 'affordable' within all schemes of 5 houses or more. Thus the choice higher growth levels and larger capacity sites will tend to produce more 'affordable' homes. In addition developers will be required to pay a floors pace levy to Wiltshire Council of which 25% goes to the Parish Council (**the Community Infrastructure Levy - CIL**). Each Option will produce some CIL funds for the Parish depending on the scale of proposed development.

The proposed Development Options are all different ways of meeting the possible future housing range of between 50 and not more than 100 units. Each site is different and the way they would be developed would be affected by size, location and costs. Your views will provide guidance to select the preferred option and to make specific proposals for housing numbers and types for the final plan. **The consultation Response Form (at the end of this leaflet) asks you to rank each of these Development Option, set out in TABLE 1, in order of preference. The Options are:**

- Option A Sites 7 and 2
- Option B Site 7
- Option C Sites 3 and 5/6
- Option D Sites 3 and 2

West Lavington Neighbourhood Plan Consultation Statement November 2017

MAP 2 [when published in leaflet incorporated to form part of Map 1:

Site 2: LP High St, adj. to 'The Farm'
A small site with ready access onto a service road



Site 3: Behind WL High St/Orchard Place/White St. A large site with ready access onto a minor road



Site 5/6: WL High St, within Equestrian Centre
A medium sized site with access issues that need to be resolved



Site 7: Behind Lavington Lane/Sandfield/Newby Close. A large site that the owners indicate would require access from Lavington



TABLE 1 Site Development Options

<p>Option A - Sites 7 + 2</p> <ul style="list-style-type: none"> Provides choice of sites close and fairly close to heart of each village, primary school and facilities with one site in West Lavington and one in Littleton Panell. 7 has long been unused scrub grass land crossed by a well used path; 7 may be suited to providing family accommodation because of its scale and proximity to school and facilities; 7 has low impact on most wider views, Lavington Lane could be screened by planting; 7 has significant capacity with possible scope for direct community benefit on site through planting, carpark and footpath enhancements; Development of site 7 would require a landscaped buffer zone adjacent to both the Parish boundary and Lavington Lane 2 has long been unused scrub grass land adjacent to a recent farmyard development with previous use being intensive chicken houses (now demolished); Combination of 2 and 7 would be likely to provide a choice of style and density of housing due to size and location of each site. 	<p>Option B - Site 7</p> <ul style="list-style-type: none"> Provides a single large site close to heart of village, primary school and facilities; 7 has long been unused scrub grass land crossed by a well used path; 7 may be suited to providing family accommodation because of its scale and proximity to school and facilities; Low impact on most wider views, Lavington Lane could be screened by planting; Has significant capacity with possible scope for direct community benefit on site through planting, carpark and footpath enhancements Development of this site would require a landscaped buffer zone adjacent to both the Parish boundary and Lavington Lane.
<p>Option C - Sites 3 + 5/6</p> <ul style="list-style-type: none"> Provides choice of sites close to the historic centre of West Lavington village but concentrated at its southern end; 3 has recently been grazing land for sheep, now unused grass land, overlooked by adjacent houses and footpath users; 3 has significant capacity with possible scope for direct community benefit on site through planting and footpath enhancements; 3 is well screened from views from outside the site by hedgerows which would need to be retained; 5/6 would mean loss of local equine facilities and impact some views in centre of village; Combination of 3 and 5/6 could probably provide a choice of style and density of housing due to size and location of each site; 	<p>Option D - Sites 3 + 2</p> <ul style="list-style-type: none"> Provides a choice of sites fairly close to the heart of the village with one at each end in West Lavington and Littleton Panell; 3 has recently been grazing land for sheep, now unused grass land, overlooked by adjacent houses and footpath users; 3 has significant capacity with possible scope for direct community benefit on site through planting and footpath enhancements; 3 is well screened from views from outside the site by hedgerows which would need to be retained; 2 has long been unused scrub grass land adjacent to a recent farmyard development with previous use being intensive chicken houses (now demolished); Combination of 3 and 2 could probably provide a choice of style and density of housing due to size and location of each site.

West Lavington Neighbourhood Plan Consultation Statement November 2017

Proposed Plan Policies

The proposed Plan policies are designed to help West Lavington Parish Council and Wiltshire Council **control future development in a way that best meets local requirements**. They would apply in addition to the policies in the Core Strategy (and must not conflict with it). The policies can only cover the use and development of land and buildings. The main purpose of each Policy is listed below but **the full wording and reasons are set out in the Draft Plan**. Your comments on the Policies are requested in the consultation Response Form.

Policies

- H1 Retain the existing Settlement Boundary with only small changes
- H2 Owners of designated housing sites will have to agree a Development brief with the Parish Council
- H3 All new development should be well designed
- E1 Safeguard employment sites against being changed to housing use
- E2 Support redevelopment of existing employment sites where suitable
- CF1 Encourage proposals to improve the Village Hall and its surroundings
- CF2 Safeguard all playing fields against future residential development
- T1 New housing to provide adequate parking and refuse bin storage
- Env1 Any development site adjacent to the Parish boundary to provide a landscaped buffer
- Env2 Protect open views around the village and in the Conservation Area
- Env3 Encourage landscaping and planting improvements around the villages

Have your Say - Your Response Form

We want to know what people in our Parish think about the proposals in our Draft Plan. We can then alter them to gain the widest possible support from our community for the Final Plan.

Please fill in the short form below and return it to us through the boxes placed in the village drop off points, which are the Costcutter Shop, The Churchill Arms and the Courtyard Surgery, by no later than 16th January 2016.

1: The level of housing growth proposed over the Plan period is a range of between 50 to not more than 100 units. What level would you prefer? (Please circle) (i) Less than 50 (ii) 50 to 75 (iii) 75 to 100 (iv) over 100

2: Do you support the proposed Settlement Boundary incorporating only minor revisions but subject to the inclusion of any additional designated housing sites that are proposed in the Final Plan? (Please circle) Yes No

3: Please rank in order of preference the four Development Options A, B, C and D (set out in TABLE 1)
Your Preference: 1 = 2 = 3 = 4 =

4: Are there any other Development Options that you feel should be considered? (if so please specify)
.....

5: Do you agree with all the Proposed Plan Policies?

Yes No (if no please specify)

6: Are there any other important policies concerning the use and development of land within the scope of a Neighbourhood Plan that you feel should be proposed Yes No
(if yes please specify)

7: Are there any other matters in the Scoping Report or the proposals in the Draft Plan that you would like to comment upon?
Yes No
(if yes please specify)

WEST LAVINGTON PARISH COUNCIL

Neighbourhood Plan Consultation

West Lavington Parish Council is holding a community-wide consultation on the first draft of its Neighbourhood Plan: OUR PLACE: OUR PLAN. It began on November 21st 2015 - with delivery of Consultation Leaflets door-to-door - and will run until January 16th 2016. An open public meeting took place on November 28th at the Village Hall.

The Consultation Leaflets contain questions on a range of proposals on future development in the parish over the next 10 years. These include numbers of new houses, site options and policies set out in detail in the Draft Plan itself.

They also invite your views on a legally required environmental assessment. A Scoping Report prepared by an independent environmental planning consultant engaged by the Parish Council aims to ensure that any proposals for development are appraised in the light of their potential for harming the environment and to minimise impacts on natural resources.

The first Draft Plan (with annexes including the Environmental Scoping Report) is a large document. It can be inspected in printed form in Devizes and Market Lavington Libraries, Courtyard Surgery, The Churchill Arms and The Bridge Inn. Online it can be downloaded from the Parish Council's recently relaunched website at our new website address: www.westlavington.org.uk.

Please make your **replies** to the Consultation Leaflet **on the "Have Your Say – Your Response Form"** inserted in the leaflet.

Completed Response Forms should be **left at the village drop-off points:** *Costcutters, Courtyard Surgery, The Churchill Arms and The Bridge Inn* in the response boxes provided.

The **consultation closure date** is **January 16, 2016**.

Your replies will provide guidance for proposals to be made in a Final Plan on which a formal local consultation and a referendum will ultimately take place organised by Wiltshire Council. If you say yes, with 51% or more in support, then the Plan will have statutory force.

The Parish Council would like to hear from you!

Sandra Gamble, Chairman

Appendix 8 - Issues and Options Neighbourhood Plan Consultation Outcome

35. The first draft of a Neighbourhood Plan was made available for consultation for approximately 8 weeks from 21 November 2015 until 16 January 2016. The outcome of this consultation is set out below:

West Lavington Parish Neighbourhood Plan

Report on Draft Neighbourhood Plan Consultation 2015/16

Introduction

West Lavington Parish Council has been preparing a Neighbourhood Plan for the Parish and in November 2015 published a Draft Plan for Consultation. The Plan was summarised in an explanatory leaflet and was accompanied by a questionnaire containing seven key questions. The leaflets and questionnaires were distributed to households throughout the Parish and a period of some 8 weeks allowed for responses.

The consultation period closed on 16 January 2016 and all the responses were collated and analysed by a small team for the Steering Group. This report presents the results of the consultation and summarises the key messages that will need to be taken into account by the Steering Group in preparing the final version of the Neighbourhood Plan. This final version will be presented to Wiltshire Council and to the public for further comment prior to being the subject of an enquiry by a Government appointed inspector if so required. It will then be submitted one further time to the public of the parish in a referendum to decide whether to adopt it as official planning policy.

This report provides an overview of the consultation process before analysing separately each of the seven questions on the questionnaire. It provides both overall views and pulls out key aspects of comments where appropriate. The original questionnaire will be found as Annexe 1 to this report. The report then summarises these results before concluding by identifying the next steps in the Plan process.

Overview of the Consultation Process

The Steering Group recognised that the consultation on the Draft Plan would be a crucial phase in the process and devoted considerable effort to ensuring that people throughout the Parish were informed of the opportunity to take part.

Copies of the full Draft Plan were deposited for public view in four public locations in the village (shops, pubs and surgery) together with the public libraries in both Market Lavington and Devizes. In addition the full Draft Plan was also available either for inspection or download on the Parish Council website.

Professional standard leaflets were produced (with the support and assistance of Dauntsey's School) and distributed, along with two copies of the questionnaire, to each household – a total of around 1000 questionnaires. The questionnaires were numbered, purely as a safeguard against fraud, but no record of names or addresses was made. Questionnaires were also sent out to local organisations including shops, schools, other employers, societies, the surgery, surrounding landowners and prospective developers to ensure that they had an opportunity to put forward their views (although they would not qualify for a vote in the final referendum).

Posters (and the Parish Council website) advertised a meeting in the Village Hall on Saturday 28th November when over 120 people crowded in to hear a presentation of the Plan by members of the Steering Group. This was followed by short talks by the potential developers of 3 of the 4 short listed sites.

Throughout the later stages of the consultation period posters around the village urged people to “Have Your Say” by returning the questionnaires and in the final period following Christmas members of the Parish Council knocked on doors to encourage further responses.

These measures yielded a response of 287 replies from the public (the “Public response”) 12 replies from organisations (the “Organisations response”) and one joint reply signed by 18 people at Hedges House. If counted in total this response of 317 represents some 30% of the total of around 1050 questionnaires that were distributed which is a very acceptable proportion from which to judge the overall views of the public.

However, it does present some dilemmas as to how the three slightly different categories noted above should best be counted in the total analysis. Clearly it is important to take account of all views where possible but in the end it is the Steering Group’s responsibility to devise a Plan that will be supported by a majority of people voting individually in a referendum based on the electoral roll. In that process there will be no part to play either for organisational votes or joint submissions. Thus we have concluded that the principal total that will be quoted is the “Public response” (derived from the 287 individual questionnaires returned from households) and that the “Organisations response” and the Hedges House submission will be noted but quoted separately. This will both ensure that the choices shown up by the “Public response” are not clouded and that any differences that are evident from the “Organisations response” or the Hedges House submission can be clearly seen.

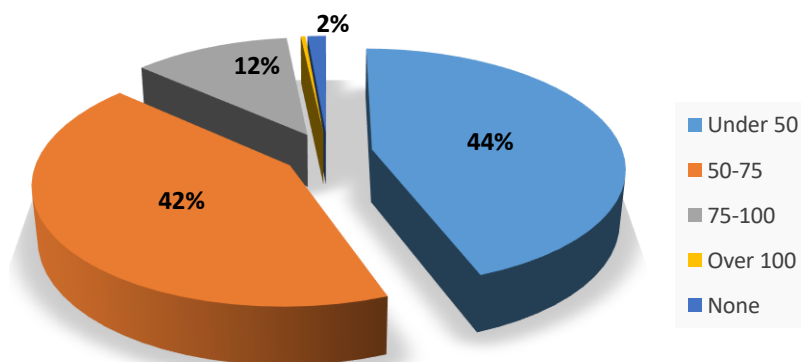
In addition to the responses above there were nine separate letters submitted to the Parish Council expressing detailed views on proposals in the Plan. These have been responded to individually by the Parish Council and the particular issues raised in the letters have been noted and are brought out later in this report

The report sets out a summary of the response to each of the questions but more detailed information on the specific numbers of people raising each of the issues has been recorded and can be made available.

Q1 Housing Growth Levels

The level of housing growth proposed in the draft plan was a range of between 50 and 100 units with respondents asked to identify one of four categories comprising less than 50, 50 to 75, 75 to 100 or over 100.

The most important result to emerge from this question was that there was no clear consensus emerging on the preferred growth range for the Plan. The preferences for the first two categories were very evenly matched with 44% preferring under 50 and 42% preferring 50-75. A further 12% preferred 75-100 whilst hardly any returns opted for over 100 and very few specified ‘none’.



Thus no individual category was supported by an overall majority of respondents. The largest response by a small margin was for less than 50 and the second largest, by 2%, was for between 50 and 75 houses. The proposal put forward in the Draft Plan was for a range of between 50 and 100.

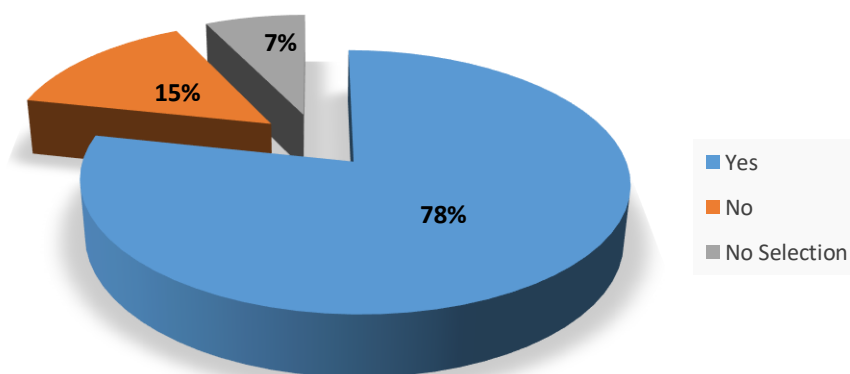
Taking account of the 18 Hedges House responses changes this pattern slightly to give more support to the less than 50 category whilst, by contrast, accounting for the organisations responses generally increases the support given to the higher growth levels.

Thus overall there is a clear message that support for over 100 houses or for no growth is limited to only a few individuals but equally that any proposed growth range in the middle will need to be finely judged if it is to meet with widespread approval.

Q2 Settlement Boundary revisions

This question asked respondents if they supported the proposed Settlement Boundary incorporating only minor revisions but subject to the inclusion of any additional designated housing sites proposed in the Final Plan.

Overall this proposal was well supported by a substantial majority of respondents with 78% answering 'yes', 7% not answering and only 15% answering 'No'.



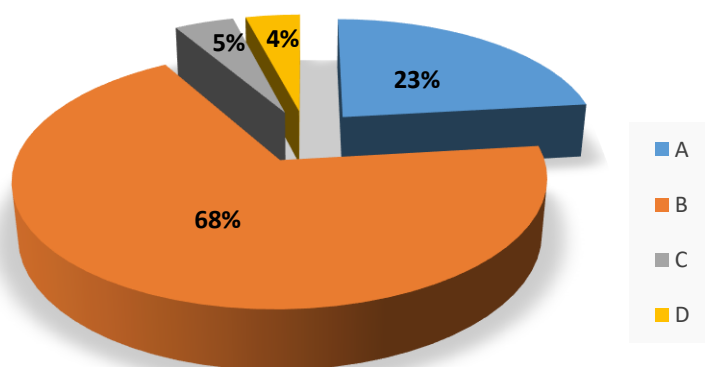
Taking account of the Hedges House response showed that they opposed the proposal whilst all the organisations appeared to support it.

On balance it appears that the proposed minor revisions to the boundary are supported by a large majority of the community.

Q3 Development Options preferences

This question asked respondents to rank in order of preference the four Development Options A, B, C and D illustrated in the leaflet.

Overall there were some clear preferences expressed in the responses which will be very helpful in taking the Plan forward. A clear majority of the responses, 68%, supported Option B (the single site 7) as their first preference with 23% supporting Option A (site 7 combined with site 2). Support for Options C (sites 3 & 5/6) and D (sites 3 & 2) as first choice was down to 5% and 4% respectively.



This pattern was reflected further down the order of preference with Option A coming top as second preference followed by Option B with C and D lagging behind. For third preference Option D was the most selected and for fourth place Option C.

It should be noted here that a number of respondents did not respond to the question as put. Some respondents quoted the numbers of the short listed sites in their preferences, rather than the Development Options, which presented difficult challenges for the analyst who strove to interpret these where possible. Others clearly expressed their 1st and 2nd preferences but did not complete the choices 3 or 4 meaning that the totals expressed for these categories are not the same. However, it is clear that since Option B was omitted from choices only 6 times and Option A some 56 times, whilst Options C and D were omitted 103 and 105 times, there is no doubt that the choices reflected by the overall selection of first preferences appear to be very widely shared across the community.

Taking note of the preferences expressed by Hedges House response further increased the level of preference for Option B whilst the organisations also gave support primarily to Options B followed by A.

Overall this question showed a very substantial majority in favour of Option B, some limited support for Option A but very low levels of preference across the community for either Option C or D.

Q4 Other Possible Development Options

This question provided respondents with the opportunity to put forward any other Development Options that they felt should be considered.

West Lavington Neighbourhood Plan Consultation Statement November 2017

Overall very few other options were identified and no new option was put forward by a significant number of respondents. In all some 90% of respondents did not wish to identify another option. This provides some positive reassurance to the Steering Group that the Plan process has allowed them to put forward Options that most people felt were those worthy of consideration.

Whilst some 18 possible alternatives were identified very few of these were supported by more than two people. Most often suggested was the Stagepost site (with 9 respondents) but this is within the Settlement Boundary and its redevelopment is already supported in principle by the Parish Council. The next most often suggested was for “Piecemeal Infill” which was supported by 5 respondents. Again this would be permissible if within the Settlement Boundary but difficult to plan for if not. Other options did include other combinations of the short list sites, such as 7+3+2, 7+3 or 5/6 alone but these were only supported by two people.

There was very little difference in responses to this question from Hedges House or the Organisations.

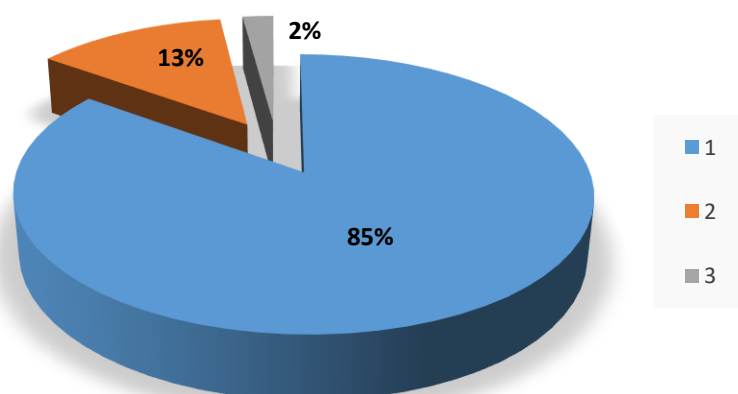
A number of respondents used this question to make comments related to other aspects of the Plan. In order not to confuse the analysis of this question but neither to lose the comments put forward these have been instead logged under the responses to Q7.

Overall it appears clear that there is no widespread view in the community in favour of putting forward other options that have not been identified within the Draft Plan.

Q5 Proposed Plan Policies

This question asked if respondents agreed with all the proposed Plan policies or to identify any with which they disagreed.

In total 85% of respondents agreed with the proposed Plan policies, 13% disagreed and 2% did not answer. However, of those disagreeing only about a dozen identified specific concerns. Most commonly cited was Policy H1, to retain the Settlement Boundary with only small changes, by 6 respondents. Other topics attracted only a few responses but included transport links to new development (2), clarification on policies H and E1 & E2 (2), CF1 relating to the Village hall (1) and reference to the Conservation Area status (1).



Responses from Hedges House and the Organisations supported the Plan policies.

Overall it appears that the vast majority of the community felt that they could support the proposed Plan policies.

Q6 Other Possible Plan Policies

This question gave respondents the opportunity to put forward any other important policies concerning the use and development of land within the scope of a Neighbourhood Plan.

Again this response indicated that the majority of the community, some 83%, did not wish to put forward any further policies. Whilst some respondents left this blank about 11% made suggestions of other possible policy areas that they wished to see covered. However, there was no general consensus on these and only a few suggestions were common to four people. These were the need for care over road access to new sites, improved traffic management in the village, an emphasis on low cost private housing and smaller houses for downsizers. Other concerns listed by two or three people include safeguarding conservation areas and footpaths, village hall improvements and promoting jobs on site 5/6.

Responses from Hedges House stressed the need to conserve wildlife and one organisation promoted the need for green development.

This response demonstrated that most people were supportive of the policy coverage included within the draft plan and that there were no pressing issues for additional policies that were raised by any significant number of responses. Nevertheless, the question yielded several useful suggestions for additional policy coverage and these will be considered as part of the further work to finalise the Plan.

Q7 Other matters or Comments

This final question allowed respondents to identify any other matters in the Scoping Report or the proposals in the Draft Plan that they wished to comment upon. This question attracted quite a number and range of responses which have some common ground with the issues suggested above for additional policy coverage.

In responding to the question 70% of people said they did not wish to add further comments whilst 24% wished to. In total some seventeen different subjects of comments were noted but of these only seven were raised by more than three people.

The concerns most often raised related to traffic and housing issues. The vehicle and pedestrian access to the Primary School was most commonly raised (11 respondents) together with the need to consider traffic flows from each new site (9 respondents). In addition the need for adequate parking for at least 2 cars per house was a related issue (8 respondents).

Some housing related matters also brought comment including the need to provide smaller units for the elderly to downsize (6 respondents) and questions about the relationship of housing growth to other villages were also raised (11 respondents). Comments over the levels of U.K. migration were also made but are not within the purview of this Plan!

The final aspect attracting multiple comment was related to the importance of the Conservation Area (8 respondents) with particular comment from Littleton Panell.

The above concerns have now been noted as matters to receive particular attention in the further work on the Plan wherever there may be any opportunity to address them by means of further policies or amended proposals.

Letters Received

A number of people chose to write to the Parish Council to express their more detailed views on the Draft Plan and its proposals. Nine letters were received and all were acknowledged and have now been replied to individually by the Parish Council. These letters, several of which were lengthy, raised a great many different matters and cannot be summarised here. However, there are several common issues which deserve mention as part of this overall picture.

The risks of additional surface water run off as a result of new development was raised in relation to several parts of the village and with it the possible risk of pollution to the Semington Brook. It is acknowledged that this issue has been a matter of concern in the villages in the past and needs to be given special consideration as the Plan is further developed.

Traffic flows and safety in relation to the possible development of new sites was also raised with particular reference to peak hour flows and school journeys. Again the importance of this issue is acknowledged and it will be important to try to mitigate the impact of any additional traffic resulting from development, especially around sensitive junctions.

A number of concerns were aired in relation to conservation and environmental issues including safeguarding views from within the village and the importance of the Conservation Area. One respondent made the case that the Conservation Area boundary should preclude the development of Site 2 whilst others argued that the Boundary should not preclude consideration of sites in the south of the village.

The suitability of all of the short listed sites was questioned by one or other of the respondents be it for traffic reasons (site 7, site 3, site 5/6), flood risk (site 7, site 3), prejudicing views (site 3, site 5/6), prejudicing conservation (site 2).

By contrast one respondent made a wide ranging case for the consideration of site 14 for future development. This site lies at the northern end of Littleton Panell and was identified in the Plan as a possible site following its listing on Wiltshire Council's Strategic Housing Land Availability register by its owner last year. It was assessed as part of the Plan process but did not score well enough to be brought forward as one of the short listed sites.

Summary of Results

The results of the Consultation exercise have been extremely interesting and most valuable to the process of preparing the final Plan. As a result of the significant level and quality of feedback received it is possible to regard the results as a genuine reflection of the community's views which will give added force to the proposals in the Plan as they are developed.

The community response to the levels of housing growth showed no clear consensus other than rejecting no growth or over 100 houses. The proportion choosing less than 50 houses to that wanting 50 to 75 houses was very closely matched with only a 2% difference. There was also some limited support for 75 to 100 houses. On balance therefore the response

tended to favour a slightly lower level than that put forward by the Draft Plan's recommendation of a range between 50 to 100 houses. It will be necessary to take all of this into account before putting forward a finely judged range of growth for the final Plan if it is to meet with widespread support.

By contrast there was a substantial majority in favour of the proposed minor changes to the Settlement Boundary.

With regard to the choice of development sites there were some definite preferences expressed. A clear majority of the responses, 68%, supported Option B (the single site 7) as their first preference with 23% supporting Option A (site 7 combined with site 2). Support for Options C (sites 3 & 5/6) and D (sites 3 & 2) as first choice was down to 5% and 4% respectively.

There is no widespread view in the community in favour of putting forward other options that have not been identified within the Draft Plan.

The proposed Plan policies were supported by 85% of people and there were no common issues raised by a large number of people for new policies. However, there was a good deal of useful comment received which will be studied in relation to developing both the policies and proposals of the final Plan.

Next Steps

The Consultation exercise on the Draft Plan has been an extremely important step in the preparation of the Neighbourhood Plan. Considerable efforts were made by members of the Parish Council and the Steering Group to ensure that the consultation was a wide ranging and meaningful process with a high level of community involvement. Although one may always hope for greater levels of participation it is felt that, on balance, a good response level was achieved which demonstrates some clearly felt views across the community as a whole.

The task of the Steering Group and the Parish Council is now to take careful account of those views in such a way as to be able to prepare a Final Plan that will meet with the support of the majority of the community. This will inevitably involve compromises and not everyone will be happy with the outcome. However, it is essential that the final proposals on growth levels, development sites, settlement boundaries and policies can command the widest possible support across the community even though in some cases there will be differences in view.

The Steering Group will therefore be meeting with Wiltshire Council to understand what additional work needs to be done prior to the final submission. They will then frame a revised set of policies and proposals that are judged to be the best overall fit to the responses received from the village whilst at the same time taking steps to ensure that such proposals are practical, viable and within the remit of the Neighbourhood Plan.

WLNP Report on Consultation: Annexe 1

Have your Say! - Your Response Form

We want to know what people in our Parish think about the proposals in our Draft Plan. We can then alter them to gain the widest possible support from our community for the Final Plan.

Please fill in the short form below and return it to us through the boxes placed in the village drop off points, which are the Costcutter Shop, The Churchill Arms, the Bridge Inn and the Courtyard Surgery, by no later than 16th January 2016.

1: The level of housing growth proposed over the Plan period is a range of between 50 to not more than 100 units.

What level would you prefer? (please circle)

(i) Less than 50..... (ii) 50 to 75 (iii) 75 to 100 (iv) over 100.....

2: Do you support the proposed Settlement Boundary incorporating only minor revisions but subject to the inclusion of any additional designated housing sites that are proposed in the Final Plan? (please circle)

Yes..... No.....

3: Please rank in order of preference the four Development Options A, B, C and D (set out in TABLE 1)

Your Preference: 1 2 3 4

4: Are there any other Development Options that you feel should be considered? (if so please specify)

.....

5: Do you agree with all the Proposed Plan Policies?

Yes No.....

(if no please specify)

.....

6: Are there any other important policies concerning the use and development of land within the scope of a Neighbourhood Plan that you feel should be proposed (please circle)

YesNo.....

(if no please specify).....

7: Are there any other matters in the Scoping Report or the proposals in the Draft Plan that you would like to comment upon?

Yes.....No.....

(if yes please specify).....

Appendix 9 - Volunteer Leaflet



WEST LAVINGTON PARISH COUNCIL

**Volunteers are not paid because they are
worthless but because they are priceless!**

YOUR COMMUNITY NEEDS

YOU

TO HELP US COMPLETE OUR NEIGHBOURHOOD PLAN

We need volunteers with particular skills/experience and time to join our Neighbourhood Plan Steering Group.

The Plan will help ensure the community gets the developments it wants and prevent those it doesn't want.

Last year the community determined its vision for housing development and a draft plan was produced. For various reasons several key team members are now unable to continue - but there is much work still to do.

The Neighbourhood Plan is the biggest decision for this parish in many years and a great deal of effort and public money has so far enabled us to make substantial progress.

But without further volunteers to help complete the Plan there is a real danger the community's vision for development will remain unfulfilled.

Please contact the Clerk to the Parish Council as soon as possible at

clerk@westlavington.org.uk

West Lavington Neighbourhood Plan Consultation Statement November 2017

Familiarity with development plans and the granting of planning permissions is an asset. However, we need people who during the next one/two years can help with any individual parts of the process and pieces of specific work involving:

Planning

- Reading and understanding technical planning reports including specialist terminology
- Undertaking internet based research into planning related topics including legal requirements of the plan making process
- Working with maps and plans and understanding the types of information that can be plotted on them
- Reviewing the plan in light of representations

Communicating

- Understanding communication methods including social media
- Preparing summary leaflets for public consultation including writing text, agreeing layouts and liaising with printers
- Designing community surveys to obtain information and opinions and to process and collate representations made so that clear results can be obtained
- Preparing reports for the Steering Group and Parish Council

Liaising

- Liaising with Wiltshire Council technical officers and, if required, developers, in order to manage and advance the Plan process
- Project managing technical work by consultants to ensure that the brief is fulfilled and timescales and budgets are adhered to
- Ability to give public presentations

Money

- Applying for grant funding

If you yourself are unable to help but you know of someone who may be able to then please tell them or, if they agree, give our Clerk their details.

Thank you!

Sandra Gamble

Chair - West Lavington Parish Council

January 2017

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West Lavington Neighbourhood Plan 2017-2026

*Our Place: Our Plan
A Plan for West Lavington and Littleton Panell*

Consultation Statement
November 2017

Pre-Submission draft of the Neighbourhood Plan in accordance with Regulation 14 of Neighbourhood Planning Regulations 2012

West Lavington Neighbourhood Plan is led by a Steering Group made up of local volunteers and Parish Councillors supported by West Lavington Parish Council

www.westlavington.org.uk/planning/

West Lavington Parish Council

NEIGHBOURHOOD-PLAN.CO.UK 

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